Temporary Class Teacher
(Maternity Cover)

Candidate Information Pack

Halewood Church of England Primary School

Train up a child in the way that they should go and when they are old, they shall not depart from it.

Proverbs 22:6

Church Road, Halewood,
Merseyside L26 6LB
Tel: 0151 487 5673
Email:
david.catt@ldst.org.uk
www.halewoodcofe.co.uk
Headteacher: Mr Dave Catt

Thank you for your interest in working in one of our amazing schools and committing to making a difference to learners right across our Trust.

LDST is a multi–academy Trust of 19 primary schools that welcomes young people and colleagues of all faiths and none and is committed to providing a high-quality education and environment where Christian values and principles permeate all that we do.

As a Trust, we have a very clear purpose, and an uncompromising vision:

The right of all to have a great education is at the heart of everything we do so that all learners, regardless of background, ethnicity or need, make excellent progress, and fulfil their academic potential.

Central to this are our **core values of *collaboration, difference, local and inclusion***, and our commitment to ensuring that all learners thrive through an education that teaches wisdom, instils hope, nurtures community, and embeds dignity and respect.

All of our schools benefit from high levels of collaboration and a strong school improvement function and central team, which give the capacity to support schools, evaluate and intervene where needed. Strong networks and a culture of support ensures a high level of accountability matched with only the challenge required to enable local leadership to flourish.

We do this to ensure that our schools are self-sustaining and we are committed to being:

- **Respectful** of the individual identity of our schools –knowing their strengths and understand where improvements are needed
- **Resourceful** and recognising effective and successful practice in all schools and using this where possible as a resource to support others to bring about improvement
- **Responsive** to the context of each school, adapting strategies where necessary to promote and sustain improvements
- **Relentless** in our pursuit of excellence and led by a belief that every child can achieve

Our family of schools support and connect, share practice, and provide an excellent education built on distinctly Christian values so that *all* children, learners and staff across our Trust, flourish. Our established networks provide exciting opportunities for schools to work together to create a fluid school improvement system.

Supporting you to flourish and thrive in your role is extremely important to us and this is reflected in our strategic People Pillar and People Strategy:

Learn
We learn from our colleagues' experiences and best practice to get the **fundamentals of HR** right.

Love
We love and appreciate our colleagues by supporting their **wellbeing and mental health.**

Achieve
We must **attract** the best talent and support **retention** of existing colleagues with comprehensive **development** for existing colleagues to successfully fulfil their roles and **progress** their careers within the Trust.

Together
We are **one Trust**. We will foster a **culture of belonging** for everyone and strive for **excellence** for all.

We are a fully inclusive organisation and encourage applications from individuals from all communities regardless of faith, race or ethnicity, age, disability, gender or sex, marital status, pregnancy or maternity, or sexual orientation.

What we can offer you

- **Continuing Professional Development –** All support staff can apply for fully-funded apprenticeships up to degree level.
- **Leadership Pathways –** We have a wealth of development opportunities that are open to colleagues and we are exceptionally proud of our very high levels of internal promotion.
- **Annual Trust Wide Conference –** For all colleagues to celebrate and learn together.
- **Collaboration –** Regular networking opportunities across our networks for different staff groups.
- **Trust Wellbeing Group** – Exploring and implementing new and innovative initiatives to support our colleagues to be happy and healthy in work like our Trust Wide employee assistance programme and reward platform.

Laurie Kwissa

Laurie Kwissa, Chief Executive Officer



About Halewood Church of England Primary School

At Halewood C of E Primary School we serve the community by providing a happy, secure, and caring Christian environment where all are valued and respected. We believe in the uniqueness of the individual and recognise the diversity and range of contributions that each can make. We aim to provide for the spiritual, emotional, physical, mental, and social, development of the whole child; this includes a growth in knowledge and understanding of self, and the world in which we live. We seek to foster self-esteem and a sense of responsibility to others and the world around. In all that we do we endeavour to provide a high quality of education within a creative, stimulating, encouraging and mutually supportive environment where children are enabled to develop the skills they require for living.

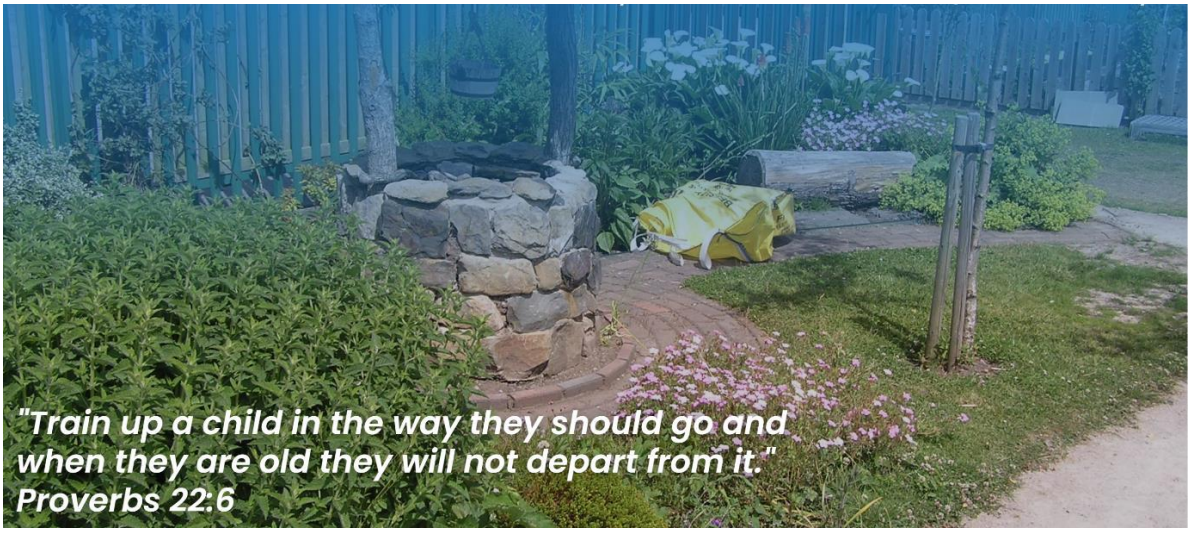
Halewood C of E Primary is a popular and successful school. As a Church of England school, our Christian values, underpin all that we do, and we have close links with two local churches. We joined LDST in October 2017 to deepen these links and to continue to improve the education we provide to our children. We are very proud to have been judged Good with Outstanding features in our latest Ofsted inspection. Our staff are committed to raising standards for all pupils.
They pride themselves in working effectively together, and in partnership with parents, to provide a caring and supportive learning environment.

We want children to enjoy their education and develop an enthusiasm for learning and so have designed a curriculum that allows children to become confident and fluent with powerful knowledge and vocabulary, as well as providing a wealth of opportunities to develop their strengths and talents. Children are taught in such a way that they acquire knowledge that they can take with them for the rest of their lives, knowledge that they can use when articulating themselves, or when reading and solving problems. Challenging opportunities to apply knowledge are embedded throughout our curriculum. Progressively planned learning enables children to constantly apply prior

knowledge and build upon it.

We are proud of our school and encourage you to visit our website further help you with the application and get a further feel for our school community.

www.halewoodcofe.co.uk @halewoodcofe



LETTER FROM HEADTEACHER/EXECUTIVE HEADTEACHER - ABOUT THE SCHOOL

Dear Applicants,

Halewood CofE Primary School are looking to appoint an class teacher to cover a maternity leave. This is a great opportunity to join a wonderful school community and to work alongside the very best staff, parents and children. Our Christian vision is *Train up a child in the way they should go and when they are old, they will not depart from it* (Proverbs 22:6).
This shapes every decision we take as a school. Our Christian values permeate across school and shape how we behave towards one another: friendship, forgiveness, hope, thankfulness, perseverance, and responsibility. We teach children the importance of loving their neighbour as God loves us; this is something that all staff model to children every day. We aspire for all our children to leave Halewood C of E Primary with our Christian values at the core of who they are, so that they can make a positive difference to world.

We are looking for an outstanding individual who will provide the very best teaching to our children, with a nurturing and caring approach that aligns with our Christian values.

This role offers an exciting prospect for an outstanding practitioner to take full advantage of the unique opportunities that our school brings and to make a significant impact on improving the education of all the children we serve.
In return, we can offer you:

- A supportive Senior Leadership Team and Governing Body
- An extensive CPD development programme
- Well behaved and motivated children
- A happy positive environment
- A committed and caring staff team
- A well-resourced teaching and learning environment
- An Ipad and MacBook Pro teacher package

If you are interested in finding out more, please don't hesitate to contact us.

Yours sincerely,
Dave Catt
Headteacher

Temporary Class Teacher
(Maternity Cover)

Salary: (MPS1 – UPS3) £34069 – £52835 per annum

Hours: FULL TIME

Term: FIXED TERM - this contract will be for a fixed term to cover a period of maternity leave

Contract Type: Temporary

Accountable to: Executive Headteacher, Headteacher and Local Governing Body

Location: Halewood Church of England Primary School

This contract will be for a fixed term to cover a period of maternity leave commencing on 7th December 2026 and will continue until 17th December 2027 or when the individual returns at which point it will expire unless otherwise agreed in writing.

Job Purpose: To be responsible for effective teaching and learning of general subjects, in accordance with the School Teachers Professional Standards, as well as pastoral and administrative duties in respect of pupils in the class and responsibilities in the school as detailed below.

The postholder:

- Is responsible for the supervision of the work of teaching assistants based in the class.
- Interacts on a professional level with colleagues and seeks to establish and maintain productive relationship with them in order to promote mutual understanding of subjects in the school curriculum with the aim of improving the quality of teaching and learning in the school.

In return, we can offer you:

- A committed and cohesive staff team, dedicated to the school and its family ethos.
- Enthusiastic, well-motivated and happy children who create opportunities as well as being encouraged to be independent thinkers.
- Supportive and engaged parents.
- Attractive and well-maintained buildings
- The support and challenge of an active and committed local governing body.
- Continuing professional development as a leader, and wider opportunities to collaborate and make a difference across our Trust.
- Opportunities for support, collaboration and professional development within LDST and across local networks.

Visits to the school are warmly welcomed and encouraged. Visit Dates.Wednesday 11th November 2026 at 1.30pm and 4pm

Please contact Karen Sefton, School Business Manager halewood@ldst.org.uk or 0151 487 5673 to make an appointment to visit the school.

Please visit our website halewoodcofe.co.uk for further information.

Liverpool Diocesan Schools Trust is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references, online checks, Enhanced DBS, and Barred List checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended in 2013 & 2020) and shortlisted candidates will be required to disclose any relevant criminal history prior to interview. Candidates must also be able to demonstrate their Right to Work in the United Kingdom.

Job Description – KS2 Class Teacher

Job Purpose

To deliver high quality teaching and learning in line with the Teachers' Standards, ensuring the welfare, progress and personal development of all pupils. The role includes responsibility for classroom teaching assistants and contributing to wider school life and improvement.

Core Teaching Responsibilities

- Teach all subjects effectively, maintaining high expectations of behaviour, progress and attainment.
- Plan, deliver and assess learning using school policies, curriculum requirements and assessment data.
- Create a safe, stimulating and inclusive classroom environment.
- Adapt teaching for pupils with varying needs, including those with SEND.
- Provide constructive feedback and set ambitious, achievable targets for all pupils.
- Establish strong relationships with pupils, parents and colleagues, modelling professionalism at all times.

Knowledge and Understanding

- Have excellent knowledge of and keep up to date with the Curriculum guidance for Key Stage 2 and the National Curriculum.
- Be familiar with school systems and structures, including the Health and Safety and Child Protection/Safeguarding policies.
- Understand and know how national, local comparative and school data, including National Curriculum test data can be used in professional and school development.

Planning, teaching and class management

- Plan and deliver, with regard for the school's aims, own policies and schemesof work, the teaching programme for all children within the class.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge demonstrating a commitment to high achievement for all.
- Identify needs of individuals and groups within the class making effective use of assessment information on pupils' attainment and progress and in planning future lessons.

- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and good behaviour and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching techniques to keep all pupils engaged and to give every child the opportunity to reach their potential.
- Promote students' self-confidence and learner independence.
- Create and manage a caring, supportive, purposeful and stimulating
- environment which is conducive to children's learning, using a variety of
- teaching and learning styles keeping all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with SEND.
- Evaluate your own teaching critically to improve effectiveness.
- Has the ability to provide enjoyable, high quality and effective teaching and learning opportunities within a stimulating learning environment.

Monitoring, assessment, recording, reporting and accountability

- Assess and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Provide pupils with constructive feedback that moves learning on.
- Set regular, ambitious yet achievable targets for the children, building on prior attainment.
- Provide reports on individual progress to the Headteacher and parents as required.
- Liaise with parents in one-to-one meetings and Parent Evenings, providing reports on individual progress to the Headteacher, Phase Leader, SENDCO and parents, as requested.

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents and set a good example through presentation and personal and professional conduct.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.
- Participate in duty rotas, including taking collective worship
- Actively engage with whole school developments thereby developing your own practice.
- Participate in staff meetings as required.
- Ensure that school policies are reflected in daily practice.
- Participate in the school's arrangements for appraisal and other professional development activities.

- Safeguard the health and safety of all children.
- Contribute to the wider life of the school.
- Be committed to uphold the Christian ethos of the school.

Improving student behaviour, enjoyment, participation and safety

For all the students you teach you will:

- Help build constructive, respectful relationships
- Promote tolerance and mutual respect
- Act as a positive professional role model
- Celebrate their successes
- Seek and use student voice to inform practice
- Implement school safeguarding measures and processes: know and follow school child protection reporting procedures
- Take first line responsibility for student discipline
- Use school reward and sanction systems consistently and professionally
- Support our partnership with parents/carers, involving them in their child's
- learning
- Ensure that there is a safe learning

Person Specification

Area	Essential	Desirable
Qualifications & Professional Learning	Has Qualified Teacher Status (QTS) Holds an undergraduate degree Evidence of Continuous Professional Development related to SEND and inclusion	
Experience	Successful experience as a Primary Teacher in more than one key stage Experience of working with additional and complex needs Experience of adapting planning to meet needs Experience across the full Primary range Proven ability to improve performance through coaching, challenge and support	
Safeguarding	Displays commitment to safeguarding children Works with relevant agencies Up-to-date safeguarding knowledge Understands legislation and guidance	DSL training/qualification

Teaching & Learning	Excellent understanding of effective teaching across key stages Track record of high-quality teaching for all groups including SEND Strong curriculum knowledge and implementation Able to problem solve Contributes to wider school life Articulates outstanding teaching Secures high standards and progress Outstanding classroom practitioner	Experience of coaching/mentoring staff Experience of leading whole staff CPD
Developing Self & Working with Others	Reflective practitioner Manages workload effectively Maintains confidentiality Understands educational issues Resilient Excellent interpersonal skills Builds community links	Coaching experience
Personal Qualities	Sympathetic to Christian ethos	Active practicing Christian

	Approachable and grounded Inspires confidence Takes responsibility Critical thinking and curiosity Builds trust and respect Strong communication skills	Experience working in Church school

How to Apply

Application Process

The application process for this role is a 3 stage process:

- Application form completed on MyNewTerm
- Lesson observation
- Interview and tasks

To be considered for this role you must apply for the role through MyNewTerm. We are unable to accept CV applications, or applications from agencies.

Once the closing date has been reached all applications will be reviewed. The candidates who best demonstrate the skills listed in the person specification in their application will be invited to interview.

To ask any questions, or to arrange a visit around our school please email Karen Sefton at karen.sefton@ldst.org.uk or call 0151 487 5673.

LDST reserves the right not to progress candidates to the next stage of the process, or not to appoint to the role if candidates fail to demonstrate the essential criteria in the person specification.

Applicants from overseas are advised to obtain an overseas criminal check before they apply for a visa as the post is in the education sector.

Closing Date: Thursday 19th November 2026 at 4pm

Visit Dates: Wednesday 11th November 2026 at 1.30pm and 4pm

Interview Date: Wednesday 25th November 2026

Start Date of Post: Monday 7th December 2026

Our Trust Prayer

Heavenly Father,
Let peace, friendship and love grow in our schools.
Send the Holy Spirit to give
excellence to our learning
love to our actions and
joy to our worship.
Guide us to help others,
so that we may all
Learn, Love and Achieve, Together with Jesus.
Amen