

Chatham Nursery School is a caring, inclusive and enriching environment where every child is supported to become a happy, confident, and independent learner. We're proud to have the **Early Years Quality Mark** (Jan 2026), hold **School of Sanctuary status** (July 2025) and to be recognised as a **Centre of Excellence** for our inclusive practice through the Inclusion Quality Mark (June 2026). We were recently (June 2026) inspected by **Ofsted** under the new framework and are waiting for our outcome to be finalised.

Our setting:

- A small, maintained Nursery School and two year old setting between Wavertree and Smithdown with provision for children aged 2–5 years, including a dedicated SEND Unit.
- We have recently had a successful Ofsted inspection (June 2026) Official outcome is still pending
- A warm, family ethos where staff, children, and families build strong, positive relationships.
- Part of a hard federation with St Hugh's Catholic Primary School and Picton & Kensington Family Hub and Children's Centres, which offers a holistic and supportive community of professionals.
- Committed to safeguarding and promoting the welfare of our children (safeguarding policies can be found online at www.chathamnursery.co.uk)

As a valued member of our team, you will:

- Plan and deliver inspiring activities set by the class teacher or room leader, aligned with our curriculum and tailored to children's interests.
- Support the emotional well-being and independence of your key children.
- Build meaningful partnerships with families to support continuous and cohesive learning.
- Maintain robust safeguarding practices and help create a safe, inclusive, and stimulating environment for all children.

We're looking for someone who:

- Holds a Level 3 childcare qualification.
- Has solid knowledge of the EYFS framework, safeguarding, and early identification of SEND.

- Communicates effectively with children, families, and colleagues.
- Is down to earth, fun, reflective, and committed to fostering high-quality early years provision.
- Has a sound knowledge of how to safeguard children and can follow the practice and procedures set out in our child protection policies and code of conduct.

What We Offer:

- A kind, supportive, grounded and caring senior leadership team where staff wellbeing is valued and professional growth is encouraged.
- Higher ratios of staff to children than is in the statutory guidance to ensure our children make progress.
- The opportunity to contribute to our busy, well-loved and inclusive setting.
- Regular CPD opportunities, including collaboration with our network of schools and children's centres.
- A busy, inclusive and vibrant work environment in a community that's lively and full of character.
- 8.15-3.45pm, term-time only hours for a healthier work-life balance.
- Wellbeing day to take at your discretion.

Job Description

JOB TITLE:	Early Years Practitioner Level 3
HOURS:	35 hours per week to work the hours of 8.15 a.m. to 3.45 p.m. (12 month fixed term contract)
GRADE:	Pass 3 SCP 4
PAY RANGE:	£25,991 pro rata Term Time Only
LOCATION:	Chatham Nursery School, Earle Road. L7 6HD

This job description is not intended to be either prescriptive or exhaustive. It is issued as a framework to outline the main areas of responsibility.

Chatham Nursery School is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references and enhanced DBS and barred list checks. The post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended in 2013 and 2020) and shortlisted candidates will be required to disclose any relevant criminal history prior to interview.

Online checks will be undertaken for all candidates shortlisted for interview.

DIRECTLY RESPONSIBLE TO: Executive Head teacher, Head of School and Nursery Manager.

THIS POST IS SUBJECT TO:

Disclosure & Barring, proof of qualifications, proof of previous employment, pre-employment health check and satisfactory references.

Main areas of responsibility

1.	To have a good knowledge and understanding of the Early Years Foundation Stage and of current early years developments and initiatives.
2.	To ensure high standards are met. To work effectively as part of a team and support all staff to develop their skills as EYs practitioners.
3.	Contribute to providing a caring and stimulating environment that is appropriate for individual children that enables them to reach their full potential.
4.	To support the development of the setting's ethos and create a welcoming and friendly environment in the setting.
5.	To observe and assess children's development and keep accurate records of their achievement, looking for progression and continuity in the role as a Key Person.
6.	Have a thorough understanding of your safeguarding responsibilities and to follow the practice and procedures set out in our safeguarding policies and code of conduct.
7.	Knowledge of how to respect children's life experiences and celebrates diversity in terms of language, culture, ability, race and religion.
8.	To have good verbal and communication skills to support completion of children's records, work with parents and other professionals.
9.	To undertake training as appropriate to meet any professional development targets or areas to be developed in the setting.
10.	To ensure a safe play environment, checking activities and resources are safe through risk assessments both indoors and outdoors, be proactive and responsible for reporting any concerns relating to health and safety and the reviewing of the settings risk assessments.

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NURSERY SCHOOL

11.	To establish and maintain a strong partnership with parents/carers and encourage them to participate in their child's progress and development.
12.	To promote Equal Opportunities through the setting.
13.	To respect the confidentiality of information received.
14.	To carry out, as necessary, any other duty deemed to commensurate with the grade and status of the post and skills and experience of the post holder.

Prepared by: Andrea Connearn
Date: June 2026