



RUDSTON PRIMARY SCHOOL

Rudston Road
Liverpool L16 4PQ

Catering Assistant

Required : September 2026

GRADE:	Grade 2 SCP 3-5
PAY RANGE:	£24,796 to £25,583 Pro Rata (Actual Salary £12,398 to £12,791 depending on experience)
POST Details:	20Hrs per week , 39 weeks per year. (Term Time only + One week for INSET) 10am until 2pm – Monday to Friday

Main purpose

To assist in the preparation, delivery and/or serving of meals and associated cleaning.

Main duties & tasks

- To assist as directed with all aspects of basic food preparation
- Cleaning and clearing of food production areas.
- Prepare counters and dining areas for service
- Service of hot and cold food and beverages
- Clearing and cleaning counters of debris during service
- Clearing and cleaning of counters and service equipment after service
- Clearing and cleaning of tables
- Clearing down after service
- Washing up of crockery, cutlery, glassware, utensils either etc., as required, via automatic dishwasher or hand sinks
- To maintain a high standard of hygiene and safety within the workplace
- Cleaning of dining area after service
- To undertake all aspects in the cleaning of equipment and service area.
- Greets all staff and pupils helpfully and courteously
- Provide customers with information regarding the serve/product.
- To report any complaints or concerns to Cook and Line Managers

May be required to:-

- Label food
- Assist with the preparation and service at school events.

Closing date: Friday 3rd July 2026 at 12 Noon
Shortlisting: Friday 3rd July 2026
Interviews: Tuesday 7th July 2026

CV's will not be accepted on their own .

Please complete the application forms and return to Helen McLinden (School Business Manager) at: hmclinden@rudstonprimary.co.uk

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be required to complete an enhanced DBS Disclosure.

