

Role Title	Catering/Kitchen Assistant
Grade	2
Job Reference	N/A
Job Reference Variation	N/A
School	Rudston Primary School
Responsible to	Headteacher, School Business Manager, Cook
Main purpose of the role	
To assist in the preparation, delivery and/or serving of meals and associated cleaning.	
Core responsibilities and tasks	
<ol style="list-style-type: none"> 1. Clean kitchen surfaces, floors, equipment. 2. Assist with the preparation, delivery and/or serving of food to enable the Cook to prepare and serve meals on time. 3. Assist with the receipt and storage of supplies. 4. To ensure that the kitchens and all equipment is maintained to the highest level of cleanliness. 5. To ensure kitchen areas are of a high standard of cleanliness complying with Health & Safety Procedures, Food Safety Act (1990) & Food Safety (General Food Hygiene) Regulations 1995 6. To take responsibility for maintaining personal safety standards within the kitchen area together with those safety standards affecting all kitchen staff. 7. To assist with the care and needs of the children at lunch time. 8. To be willing to undertake any relevant training & qualifications as necessary. 9. Any other reasonable request as directed by the Headteacher. 10. 	
Knowledge, skills and experience	
<ul style="list-style-type: none"> • Completed a common core programme of induction for working with children • Food hygiene certificate (Desirable) • School/commercial kitchen experience (Desirable) 	
Additional Information	