



School Service Level Agreements (SLAs) 2024/25

Welcome

SIL aims to work with all educational settings to support them to improve and provide the best education to their children and young people.

By developing deeper relationships and understanding our customers' needs we continuously review our offer to ensure its relevant and delivers against educational improvement priorities.

We will support this through our knowledge, responsive services, training and products.

SLAs 2024-25 (*new for this year)

Education & Welfare | *EMTAS | *Education Improvement Partners (EIPs)
*Community Languages | Finance | *Health & Wellbeing | Governor Services | HR |
*Data & Assessment | *Primary Curriculum & Assessment | Primary MFL |
Safeguarding | SEND & Inclusive Learning

To purchase any of our SLAs, please complete and return the SLA order form.

Enter your establishment name and click on the cells for the services you wish to purchase.

Select the SLA you want from the drop down menu, input any associated hours and scroll across the spreadsheet in order to view all options available.

Once completed, confirm your acceptance of our Terms and Conditions, complete your contact details and email to marketing@si.liverpool.gov.uk

If you wish to purchase any Pay As You Go (PAYG) services that are mentioned in the document, please let us know.

Bespoke services for MATs or networks are available on request.

A snapshot of 2023



Services provided to over **250** settings



100s of online, face to face and pre-recorded training sessions delivered



1,000s of in-school support hours



1,000s of email and telephone hours



1,000,000s of social media impressions



1,000s of social media followers



Our Values



We champion and broker collaborative working. Learning with our settings, for our settings. Securing and enabling high-quality educational improvement capacity, utilising school, sector and other capacity, and effectively marshalling limited resources.



We advocate and deliver against needs, championing children and young people, supporting our schools and settings to enable every child and young person to develop, learn, achieve.



Our staff stay abreast of national developments and emerging research, continuously improving knowledge, experience and skills, helping our customers navigate the complexities of the system. The application of our knowledge is always tailored to the needs of the setting.



We are trusted and trust each other. Honest and transparent in the delivery of our services. We demonstrate ethical behaviours, holding the needs and outcomes of those we serve central in all that we do.

Foreword

Welcome to our Service Level Agreements (SLAs) for 2024/25.

We aim to work with all our schools and educational settings to support them to improve and provide the best possible education for their children and young people.

At SIL we offer a breadth of services covering many aspects of a school's strategic and operational activities, alongside services to Local Authorities (LAs) – doing so in a manner that provides access to professional services that help keep the cogs turning, without adding to recurring establishment costs.

At the heart of our vision lies a commitment to supporting schools and educational settings to enable every child and young person to be safe, develop, learn, and achieve.

Our SLAs uphold our core values of being collaborative with purpose, knowledge, and integrity – serving as the guiding principles that shape our interactions, decisions, and the services we provide.

Through collaborative efforts, we learn with our settings, and for our settings – harnessing the collective wisdom and expertise of our teams, partners, and stakeholders to innovate and deliver solutions. With a clear sense of purpose, we advocate and deliver against your diverse needs.

Grounded in our commitment to enhancing educational outcomes, we strive to help you make a meaningful difference in the lives of the children and communities we serve.

Central to our approach is a dedication to knowledge-sharing and continuous learning. By staying informed about the latest research, best practices, and emerging trends in education, we can adapt and evolve our services to remain relevant and effective in an ever-changing landscape.

Finally, integrity serves as the bedrock of our operations, ensuring we uphold the highest ethical standards and accountability in all our interactions and engagements.

We recognise the trust placed in us, and pledge to honour that trust with transparency in the delivery of our services, alongside honesty, and professionalism.

As we unveil our latest Service Level Agreements, (SLAs) we remain committed to empowering schools and educational settings to flourish and thrive.

I trust you will find this SLA brochure informative, and we always welcome a conversation if you are looking for something more bespoke, as the needs and outcomes of those we serve remains central in all that we do.

Ajay Sethi and the team at SIL
Chief Executive

Liverpool schools funding

You may have noticed that a number of SLAs, which were previously fully funded under the Universal Offer, are now being offered at a subsidised rate for eligible Liverpool schools. This change is due to the on-going reduction in the Historic DSG Commitment Funding

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This is an interactive PDF which is optimised for reading on-screen. Click the links to navigate around the document. It is also formatted for printing in A4 landscape.

Assessment & Data

Why Use Our Service?

The Assessment and Data service offers a range of services to ensure schools and Headteachers comply with their specific statutory duties as set out by Department for Education (DfE) or the Standards and Testing Agency (STA), access to timely analysis to allow schools to evaluate the impact of their curriculum on pupils' learning and support schools in the development of effective assessment practice to impact on pupil progress.

What we offer:



Compliance with Headteachers' specific statutory duties (Annual)



Developing your schools - Ongoing Assessment Framework (Annual)



Analysis of the impact of the school's curriculum on pupils learning (Annual)



MAT offer/Networks/Out of area schools



Using the optional Key Stage1 assessments in Year 2 (Annual)



John Egerton is an established moderation manager and has supported the Standards and Testing Agency (STA) in visiting other LAs as part of the national external moderation programme.

John has worked with OFQUAL and STA on both the 2-year-old check and the EYFSP guidance and exemplification and has contributed both locally and nationally to the quality assurance of data.

John keeps in touch with new developments and the DfE data exchange programme and has a clear understanding of issues around assessment and the role of effective assessment in impacting on children's learning. He is a strong advocate for purposeful assessment that informs the learner or the curriculum, which led him to conduct action research across five LAs as part of the 'no levels' changes.

Quality Assurance Oversight
Provided by: John Egerton
Ongoing Assessment Manager
john.egerton@si.liverpool.gov.uk

*SLAs will run from October 2024 to September 2025

Compliance with Headteachers' Specific Statutory Duties SLA

All Headteachers are required to ensure that they submit judgements for all eligible children, which have been quality assured and reflect national guidance and standards. The purpose of this SLA is to ensure that Headteachers comply with the specific requirements set out in the EYFSP handbook, Key Stage 1 and Key Stage 2 Assessment and reporting arrangements (ARA).



Intended Outcomes/benefits

- Ensure that schools submit quality assured data
- Take part in internal and external moderation when appropriate
- Ensure staff are aware and follow national guidance and standards
- Ensure staff reference national standards when making judgement

How it works	Annual	MAT offer
Handbooks provided for Reception, Year 6 and SEND	✓	Please get in touch for a bespoke quote for your Trust.
Access to training sessions on becoming familiar with national guidance for leaders and teachers	✓ (6 sessions)	
External moderation sessions for all Reception and Year 6 teachers to attend	✓	
Briefing for staff on pupils eligible to be included in your submitted data	✓	
Pricing	£350	

All prices are subject to VAT.



SIL will:

- Provide a revised data sharing agreement for this service
- Produce handbooks to support schools and teachers



Schools will:

- Appoint a named lead and provide their email for a contact list
- Sign and return the new data sharing agreement
- Ensure relevant staff attend briefing and moderation sessions

Analysis of the impact of the school's curriculum on pupils' learning SLA

Access to early national and local data to evaluate the performance of pupils against national benchmarks for EYFSP, PSC Year 1 and Year 2, Year 4 TTC and Key Stage 2 attainment and progress. Early access to the 'school on a page' summary report which uses a wider data range to evaluate the school.



Intended Outcomes/benefits

- Access to early national figures and 'school on a page report'
- Access to reports provides the ability to drill down to specific groups and explore 3-year trends
- Access to reports which evaluate your school's performance against national benchmarks and trends
- Year-round support helpline in accessing and interrogating your data

How it works	Liverpool settings only	MAT/networks/out of area settings
SIL upload data from across the LA to create a bespoke school on a page report	✓	Please get in touch for a bespoke quote for your Trust.
School performance reports are populated and accessible through Perspective Lite	✓	
Briefings for staff on how to access the data and an overview of it	✓ (2 sessions)	
Email guidance and support throughout the year	✓	
Pricing	£250	

All prices are subject to VAT.



SIL will:

- Provide a revised data sharing agreement for this service
- Produce bespoke school on a page report



Schools will:

- Appoint a named lead and provide their email for a contact list
- Sign and return the new data sharing agreement
- Ensure relevant staff attend briefing and moderation sessions

Using the optional Key Stage 1 assessments in Year 2 SLA (Annual)

This SLA ensures that schools can compare their Key Stage 1 outcomes with previous years, to make quality assured judgements that reflect national guidance and standards at the end of Year 2.



Intended Outcomes/benefits

- Ensure teachers make quality assured judgements
- Ensure staff are aware and follow national guidance and standards for Year 2
- Take part in internal and external moderation when appropriate
- Ensure staff reference national standards when making judgements

How it works	Annual	MAT/Network offer
Handbooks provided for Year 2 and Pre Key Stage	✓	Please get in touch for a bespoke quote for your Trust.
Access sessions on becoming familiar with national guidance for leaders and teachers	✓ (6 sessions)	
External moderation sessions for all teachers to attend	✓	
Briefing for staff on pupils eligible to take the tests	✓	
Pricing	£300	

All prices are subject to VAT.



SIL will:

- Provide a revised data sharing agreement for this service
- Produce handbooks to support schools and teachers



Schools will:

- Appoint a named lead and provide their email for a contact list
- Sign and return the new data sharing agreement
- Ensure relevant staff attend briefing and moderation sessions

Developing your school's Ongoing Assessment Framework SLA (Annual)

Access to research-backed principles of assessment for your school to develop or enhance current assessment practice. Creating an assessment framework which ensures assessment supports pupil progress and informs teacher planning. Ensuring that assessment is purposeful, and recording is kept to a minimum. Allowing the school to have a consistent and coherent practice across the curriculum.



Intended Outcomes/benefits

- Access to resources and training to support staff
- Support in benchmarking against best practice
- Access to Insights, providing latest research-based practice
- Support in evaluating the impact of the school's curriculum on pupils learning

How it works	Annual	MAT/Network offer
Access to a range of sessions, supporting SLT, assessment leads, subject leaders, EYFS staff and SENDCOs in developing their assessment practice	✓ (8 sessions)	Please get in touch for a bespoke quote for your Trust.
Access to sessions aimed at SLT or assessment leads to develop and review practice	✓ (4 sessions)	
Provision of an audit toolkit for staff to complete on schools current practice compared to research based effective practice	✓	
Email or remote guidance and support throughout the year	✓	
Pricing	£250	

All prices are subject to VAT.



SIL will:

- Provide a revised data sharing agreement for this service
- Produce a model assessment policy
- Provide guidance to Assessment Leads on their role



Schools will:

- Appoint a named lead and provide their email for a contact list
- Sign and return the new data sharing agreement
- Ensure relevant staff attend briefing and moderation sessions

Contact
Us

John Egerton | Assessment & Data Manager | john.egerton@si.liverpool.gov.uk

Attendance & Education Welfare Services

Why Use Our Service?


Our Education Welfare Officers have a track record of being able to support, challenge and solve issues that lead to poor attendance.

Access high quality, experienced staff who are trained to work with young people and families.

Staff have extensive experience of individual casework management and knowledge of attendance issues including policy, law and best practice.

What we offer:

 Education Welfare Officer Casework SLA (Annual)

 PAYG services - various options

“ We worked with over 90% of Liverpool settings during 2022-23 and received over 5,000 referrals to support children experiencing difficulties in attending school. ”



Allison Cain has been supporting vulnerable young people and their families within Education Support Services for over 23 years.

Allison is also supported by her team managers, Danielle Robb and Charlie Breen, both hold professional qualifications in law and over 40 years combined experience working in education.

Danielle and Charlie provide high quality, targeted management oversight and support for the Attendance & Education Welfare Team.

Quality Assurance Oversight
Provided by: Allison Cain
Education Welfare Manager
allison.cain@si.liverpool.gov.uk

Education Welfare Officer Casework SLA (Annual)

Working in partnership with schools to place the child first when school attendance is a concern.



Intended Outcomes/benefits

- Improve the attendance of students
- Manage key performance areas
- Establish effective home-school links
- Support the development of best practice
- Meet statutory safeguarding requirements

How it works	Liverpool settings	All other settings
Contact cases within 5 working days of receipt of referral and provide written feedback on actions taken	✓	✓
A seamless transition from casework to statutory enforcement for non-school attendance	✓	x
Telephone advice and guidance	✓	✓
Support the development of best practice by auditing and reviewing attendance management practice and procedures	✓	✓
Support with requirements of individual setting-led action plans	✓	✓
Termly impact reports providing an analysis of interventions undertaken	✓	✓
Manage the key performance areas of severe and persistent absenteeism	✓	✓
Support to meet any safeguarding requirements associated with irregular attendance	✓	✓
Establishing effective home-school links and ensuring parents and carers understand their legal responsibilities	✓	✓
Applying a case management model, with flexibility to select the most appropriate and effective interventions to improve the attendance of individual students	✓	✓
Contributions to events and assemblies as required	✓	✓
Pricing Settings can request to increase their hours or join throughout the financial year.	£35 per hour (Minimum 3 hours per week)	£35 per hour (Minimum 3 hours per week)

All prices are subject to VAT.

Available to schools based on a 35-hour week, across a full academic year

PAYG Services

Service offer	Benefits	Pricing
Attendance & Persistent Absence (PA) Data Profiling Training for Schools	Bespoke data analysis training highlighting overall attendance and PA rates, analysed against the school's key vulnerable groups.	£250 per delegate (includes three follow up sessions)
Attendance Review	The half-day site visit will include a range of activities including, observing start-of-day procedures, a learning walk to assess how visible attendance is within the setting and an in-depth open dialogue with the Designated Attendance Lead (DAL) about current attendance processes and practice.	£550 per day
Attendance Quality Mark	Absence from school can be one of the most complex areas to address, as it is often the symptom of other issues. The Liverpool Attendance Quality Mark has been designed to support schools in evaluating their strategies to improve attendance and reduce persistent absence.	Available from Autumn 2024. Pricing to follow.
Training for Designated Attendance Leads	Face-to-face training sessions suitable for Designated Attendance Leads (DALs).	£300 per year (includes three sessions)

All prices are subject to VAT.



Allison Cain | Attendance & Education Welfare Manager | allison.cain@si.liverpool.gov.uk

Community Languages

Why Use Our Service?

This provision provides the opportunity for students to sit exams in Arabic, Cantonese/Mandarin and Polish as an additional qualification, and the out of hours provision means there is no disruption to the student's usual school timetable.

Our team of tutors support schools to raise the educational attainment of ethnic minority pupils by providing high quality language teaching and qualifications in their home language at GCSE and A-Level. Having provided services locally for many years, the service has an outstanding reputation.

Students who attend these classes benefit from improved self-confidence, self-esteem and communication skills.



Brenda Escoffery has supported ethnic minority learners from across the region for almost 20 years and understands the importance and value of nurturing first language skills.

Initially working in adult learning, managing three training centres, Brenda has worked in education for over 30 years.

Brenda is an experienced and skilled Community Languages Practitioner and manages a team of dynamic teachers who help deliver amazing outcomes for young people. She has acquired qualifications in French, Spanish and Arabic, receiving a 'Highest Achiever' award for French. Brenda believes that language qualifications should be taught in an engaging and stimulating way which promotes a love of learning.

What we offer:

- ✓ Out of hours GCSE classes SLA (Annual)
- ✓ Out of hours A Level classes SLA (Annual)
- ✓ In school GCSE classes SLA (Annual)
- ✓ In school A Level classes SLA (Annual)
- ✓ PAYG services - various options
- ✓ MAT offer - get in touch for a bespoke quote

“ Every student in the UK has the opportunity to study for and sit English exams.

This provision provides the opportunity for ethnic minority students to study for and sit exams in their home language as an additional qualification. ”

Quality Assurance Oversight
Provided by: Brenda Escoffery
Community Languages Manager
brenda.escoffery@si.liverpool.gov.uk

Out of Hours Classes SLA (Annual)

The opportunity for students to attend planned and targeted programmes of study to achieve recognised qualifications in their home language. Our language tutors have provided their services to students locally for many years and the service has an outstanding reputation. Tutors work in partnership with parents, schools and the various examination boards to ensure students achieve the best outcomes.



Intended Outcomes/benefits

- Schools gain the credit for the award achieved
- Additional GCSE and/or A level qualification for students where English is not their first language
- Provides students with an in-depth understanding of their chosen language, preparing them to achieve their best exam results
- The additional A level qualification assists students secure university places

How it works	Arabic and Cantonese / Mandarin Out of hours GCSE classes SLA (Annual) Face to face delivery	Arabic and Cantonese / Mandarin Out of hours A Level classes SLA - (Annual) Face to face delivery	Polish Out of hours GCSE or A level classes SLA (Annual) (part online, part face to face delivery)	MAT offer
Experienced and skilled language tutors in Arabic, Cantonese/Mandarin and Polish delivering a targeted programme of study at set times each week	✓	✓	✓	Please get in touch for a bespoke quote for your Trust.
Tailored to suit all abilities	✓	✓	✓	
Structured and engaging classes, preparing students for GCSE and/or A Level qualifications	✓ (1½ hours per week)	✓ (2 hours per week)	✓ (1 hour per week)	
Students are entered for exams and fully supported to succeed	✓	✓	✓	
Currently held at various Liverpool school venues and online	✓	✓	✓	
Venue hire and exam fees included	✓	✓	✓	
All resources included	✓	✓	✓	
Exams are administered appropriately and exam clashes managed	✓	✓	✓	
Pricing	£450 per student, per year	£600 per student, per year	£300 per student, per year	

All prices are subject to VAT.

All classes run September – July in line with school term dates

Schools have the option to ask parents to make a financial contribution to meet costs



SIL will:

- Provide a safe environment for students to attend out of hours classes, including appropriate risk assessments and safeguarding & child protection procedures
- Undertake all administration relating to exam entries
- Work with our partner exam centres to ensure exam days are well organised and exams are appropriately administered
- Keep up to date with exam board requirements
- Quality assure the provision, ensuring high quality and engaging teaching



Schools will:

- Benefit from the additional exam results achieved by students
- Be asked to provide relevant information to ensure students can be successfully entered for exam



Children will:

- Study for recognised qualifications in their chosen language
- Benefit from improved confidence and self-esteem

In School Class Delivery SLA

Provides your school with a specialist Arabic, Cantonese/Mandarin or Polish tutor for an agreed number of hours per week to develop the language skills and build the confidence of students as they learn about their home language and study towards a language qualification.



Intended Outcomes/benefits

- School controls the number of lessons each week, to fit around the school timetable
- Additional GCSE and/or A level qualification for students where English is not their first language
- Provides students with an in-depth understanding of their chosen language, preparing them to achieve their best exam results
- The additional A level qualification assists students secure university places

How it works	In school GCSE classes SLA (Annual)	In school A Level classes SLA (Annual)	Intensive pre-exam classes	Language development classes	MAT offer
Experienced and skilled language tutors in Arabic, Cantonese/Mandarin and Polish delivering a targeted programme of study	✓	✓	✓	✓	Please get in touch for a bespoke quote for your Trust.
Tailored to suit all abilities	✓	✓	✓	✓	
Provide students with classes to develop understanding and proficiency of their home language	✓	✓	✓	✓	
Structured and engaging classes, preparing students for pre GCSE, GCSE and A Level qualifications	✓	✓	✓	✓	
Pricing (Max 15 students per class)	£50 per hour, per week	£50 per hour, per week	£50 per hour	£50 per hour	

All prices are subject to VAT.

Flexible delivery to meet the schools needs

All classes run September – July in line with school term dates



SIL will:

- Provide a specialist tutor to attend school for an agreed number of hours per week at agreed times



Schools will:

- Identify pupils to attend classes
- Provide appropriate learning space
- Undertake all necessary administration
- Arrange appropriate exam entries administration for exam entries and administer exams



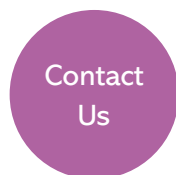
Children will:

- Benefit from improved confidence
- Study for recognised qualifications in their home language during normal school hours

PAYG Services

Service offer	Benefits	Pricing
Translation and interpretation in Arabic, Cantonese/ Mandarin and Polish	Assist schools to communicate appropriately with parents, students and school visitors, both verbally and in writing.	£50 per hour
Support/advice with language speaking exams	Fully experienced tutor works with students to ensure they perform at their best during the speaking element of the exam.	£50 per hour
Advice on language resources and materials	School staff have a better understanding of the resources available to them to develop relevant community language skills.	£50 per hour

All prices are subject to VAT.



Brenda Escoffery | Community Languages Manager | brenda.escoffery@si.liverpool.gov.uk

Excellence and Improvement Partners (EIPs)

Why Use Our Service?

Our highly skilled and experienced team of Excellence and Improvement Partners, provide a range of school improvement services to support you wherever you are on your school improvement journey. Our flexible, bespoke offer is designed to suit the particular needs of your school.

Our priority is to collaboratively determine your exact needs and provide external quality assurance and an objective assessment of your school.

We can support you and your leadership team with self-evaluation, improving outcomes, developing governance and preparing for OfSTED.



Judy is a highly respected senior leader with a wealth of knowledge and expertise in supporting schools on their journey to excellence.

Judy has over 40 years experience, including at Headteacher level and is confident and skilled in supporting school excellence and improvement across all phases, including MATs.

Judy is well qualified with both primary and secondary SIP accreditation and holds a BSc, PGCE, NPQH and MCI.

Judy leads a team with a proven track record of success, supporting schools in getting the best outcomes for children.

What we offer:



Excellence and Improvement Partners (EIPs) SLA



PAYG services - various options



MAT offer - get in touch for a bespoke quote



I have pleasure in sharing our latest inspection report with you. It really reflects this school but also the work which our Excellence and Improvement Partner has undertaken over the past two years. She has worked proactively with our new leadership team and without her support we wouldn't have made the progress which we have.

I can't thank you enough for the support and guidance that our EIP has given me and it is an absolute pleasure to work with her.

Headteacher

Quality Assurance Oversight Provided by:

Judy Boyce

Excellence and Improvement Partners
Manager

judith.boyce@si.liverpool.gov.uk

Excellence and Improvement Partners (EIPs) SLA

We offer a wide range of Excellence and Improvement Partners including ex-HMI, OfSTED inspectors, serving and recently retired Headteachers and Senior School Improvement Officers. This ensures that you will get the best partner matched by our Director of Excellence and Improvement to meet your needs.



Intended Outcomes/benefits

- A bespoke package of support focused on maintaining excellence and improving leadership and outcomes for children

How it works	Three terms	Two terms	One term	MAT or Cluster offer
Named EIP (school commits to sharing key information with their EIP)	✓	✓	✓	<p>We support individual schools, clusters of schools and Multi Academy Trusts to provide school improvement support and quality assurance.</p> <p>Please get in touch for a bespoke quote for your Trust.</p>
Audit Health Check to determine school strengths, priorities and personalised support	✓	✓	✓	
Ongoing telephone and e-mail support	✓	✓	✓	
Visits focused on school improvement and leadership development to provide evidence of impact, further actions for improvement, support and challenge	✓	✓	✓	
Evaluative reports to show evidence of improvement and impact	✓	✓	✓	
Support with OfSTED preparation and inspection	✓	✓	✓	
Regular leadership and education updates	✓	✓	✓	
Pricing *Sign up for a discounted 3-year package for £9,700	£3,350 (5 days)	£2,400 (3 days)	£1,200 (1.5 days)	

All prices are subject to VAT.

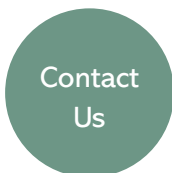
SLA runs financial year.

Due to the change in funding with Liverpool's Universal Offer, an alternative arrangement and subsidy will be in place for Liverpool Schools from September 2024.

PAYG Services

Service offer	Benefits	Pricing
External Adviser Support for Headteacher Appraisal	Meet statutory regulations for external adviser. Objective advice on Headteacher performance.	£400 per Headteacher
Support for Headteacher & Deputy Headteacher Appointments	School receives professional advice and support throughout the recruitment process.	£,340 per recruitment round
School Health Check	Bespoke support to look in detail at the school or an area of provision highlighting strengths and weaknesses.	£670

All prices are subject to VAT.



Contact
Us

Judy Boyce | Excellence and Improvement Partners Manager | judith.boyce@si.liverpool.gov.uk

Ethnic Minority and Traveller Achievement Service (EMTAS)

Why Use Our Service?

The EMTAS Team has a long-standing relationship with diverse communities across the region - which has shaped the support and approach we offer.

Our staff are skilled, not only in EAL Pedagogy, but hold an innate understanding of the linguistic, academic and physical journeys of Black Minority Ethnic (BME) and English as an Additional Language (EAL) learners. Inclusion sits at the heart of everything we do, and the performance of our learners illustrates that our approach works.

What we offer:



EAL Practice & Pedagogy SLA (Annual)



EAL Practitioners & Associates SLA (Termly)



PAYG services - various options



MAT offer - get in touch for a bespoke quote

“A truly great session providing easy access to difficult topics for everyone in class including SEN and EAL pupils.”
Year 3 teacher



Gill Rowlands has taught both in the UK and internationally. She is an Associate Tutor at The University of Liverpool, having recently co-delivered an Advanced EAL Pedagogy module.

Gill champions a holistic approach to learning and holds an in-depth knowledge and understanding of established communities, alongside new and developing ones.

Quality Assurance Oversight
Provided by: Gill Rowlands
EMTAS Team Manager
gill.rowlands@sl.liverpool.gov.uk

Developing Excellence in EAL Practice and Pedagogy SLA (Annual)

Supporting schools to be beacons in EAL Practice and Pedagogy, empowering our mainstream practitioners and subject specialists with the appropriate skill set to support EAL pupils.



Intended Outcomes/benefits

- Support the school to be more inclusive, providing targeted support to EAL learners
- Enhance and develop the curriculum

How it works	Pricing	MAT offer
Support and advice through telephone/e-mail consultation	✓	Please get in touch for a bespoke quote for your Trust.
Online school self-evaluation toolkit	✓	
Access to information and a range of documents to keep abreast of research, best practice updates and resource developments	✓	
Focussed regular high-quality online training sessions delivered by skilled professionals, with access to a suite of training sessions across the year	✓ (two places per session)	
Half-termly networks to maximise collaboration with other colleagues across a range of settings	✓ (two places per session)	
Monthly 'drop-in' online sessions to share any concerns, seek guidance and support	✓ (two places per session)	
Termly guest speakers skilled in the field of language and linguistics	✓ (two places per course)	
Pricing Liverpool maintained primary schools will receive this service via de-delegated funding	£1,000	

All prices are subject to VAT.

In-School Specialist Practitioner SLA (Termly)

Supporting school-based practitioners to meet the linguistic, academic and pastoral needs of our Black and Minority Ethnic (BME) pupils, including those pupils for whom English is an Additional Language (EAL). Support EAL pupils across the different stages of language development.



Intended Outcomes/benefits

- Equip pupils with the necessary English skills to become independent learners within the mainstream classroom
- Assist the school workforce to manage EAL pupils needs better

How it works	Curriculum & Pastoral Support Officer	EAL Teacher	MAT offer
Suitable for all phases	✓	✓	Please get in touch for a bespoke quote for your Trust.
Guidance and support for your mainstream classroom practitioner to meet the linguistic, academic and pastoral needs of BME and EAL learners	x	✓	
Initial assessment with established targets to be shared with key staff	✓	✓	
EAL support aligned to classroom-based practice and the National Curriculum and to different stages of language development	✓	✓	
A bespoke package of in-school support to target the unique linguistic and academic needs of pupils from Foundation stage to Year 13	✓	✓	
Record of support and a half-termly assessment to monitor progress	✓	✓	
Pricing	£3,120 one day per week £1,820 ½ day per week	£3,380 one day per week £1,972 ½ day per week	
*Liverpool Maintained Primary schools will receive a 10% subsidised rate	*£2,808 one day per week *£1,638 ½ day per week	*£3,042 one day per week *£1,775 ½ day per week	

All prices are subject to VAT.

*For further information about our skilled and experienced practitioners, each with their own specialisms – please get in touch to discuss your requirements.



SIL will:

- Ensure pupils receive quality first teaching and support to develop English
- Provide up to date advice and guidance reflecting any statutory requirements



Schools will:

- Be confident that teaching and support will be effective and will sit within a context of a secure understanding of EAL best practice
- Be confident in the advice and guidance given



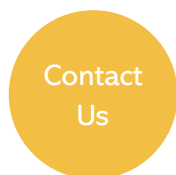
Children will:

- Benefit from quality first teaching to enable them to access the National Curriculum

PAYG Services

Service offer	Benefits	Pricing
Online Training	Our centrally delivered online programme covers the breadth of EAL Practice and Pedagogy. Accessing the training is an ideal way to enhance practice and develop skills.	£50 per delegate
Tailored Packages	Our experienced practitioners can also identify your school-based training needs and plan bespoke packages to be delivered in school or online.	£200 per hour £300 twilight £400 per half day £600 per day
Supporting the next generation of teachers	Sessions ensure our trainee teachers understand the needs of EAL learners and best practice pedagogy. Our sessions sit within a firm context of equality and inclusion.	Please contact Gill Rowlands to discuss your training needs
Advanced Skills EAL Practitioner	EMTAS, in collaboration with the University of Liverpool, offer a 12-week accredited postgraduate programme 'Becoming an Advanced Skills EAL Practitioner'.	£800
English Language for Families	A school-based programme delivered in person, supporting parents and carers to acquire English. Pivotal is the acquisition of language which will enable parents to navigate the education system and best support their children. The programme includes a welcome session, outlining the importance of the home language, as well as signposting throughout.	£1,040 per term or £520 per half term This is a half term or termly commitment delivered through weekly two-hour sessions. Maximum number of participants 12.
Rainbow Smiles	A fun and interactive workshop delivered in school using puppets and role play to celebrate difference and similarity in an imaginative and exciting way. Suitable for Y2 – Y4. Workshops are approximately one hour long. Built around the topics of friendship and diversity, it creates a safe space to talk about the fundamental principles of inclusion and participation through the medium of poetry and music.	£120 per half day £240 per day
Liverpool Black History and Role Models	Our workshops are a perfect addition to your history curriculum and can be tailored to suit all phases. Sessions focus on local black history, exploring key figures and their amazing contributions.	£120 per half day £240 per day

All prices are subject to VAT.



Gill Rowlands | EMTAS Team Manager | gill.rowlands@si.liverpool.gov.uk

Governor Services

Why Use Our Service?

Each year, Governor Services supports more than 2,200 Governors and leaders to work together effectively to secure the best outcomes and opportunities for children.

For over 25 years they have supported governors to meet their statutory obligations and are committed to providing expert advice, guidance and training for governors and trustees.



Dave Cadwallader has led the Governor Services Team since 2006 and is an established governance trainer throughout the Liverpool city region.

Dave has worked with NGA as a Leading Governance Consultant and has broad experience of working with schools and academies to strengthen governance.

Dave is Chair of a secondary, primary and special school within Liverpool as well as Chair of a Multi Academy Trust.

What we offer:



Governor Training SLA
(Annual)



Governor Support Service SLA
(Annual)



Clerking of Governing Boards SLA
(Annual)



PAYG services - various options



GovernorHub/Governor Hub
Knowledge SLA (Annual)
(formerly The Key for School Governors)



MAT offer - get in touch for a
bespoke quote

Quality Assurance Oversight Provided
by: Dave Cadwallader
Governance Lead
dave.cadwallader@si.liverpool.gov.uk

Governor Training SLA (Annual)

A full training programme covering the needs of both new and experienced Governors.



Intended Outcomes/benefits

- Governors will know more about their statutory role and be better placed to govern effectively.

How it works	All settings
Course deliverers are all experienced trainers with suitable expertise	✓
A complete suite of training to support strong governance of schools	✓
Choice of centrally based daytime (face-to-face) and/or evening (online) courses (Previous sessions have included an induction for new governors, preparations for Ofsted, safer recruitment and financial oversight.)	✓
Unlimited places for your Governors on any courses advertised on GovernorHub	✓
A fully evaluated training programme that meets the needs of governing boards in the changing landscape	✓
Pricing	£85 per number of governors recorded on your Instrument of Government

All prices are subject to VAT.

Clerking of Governing Boards SLA (Annual)

Our popular and highly regarded clerking service assists Boards to meet statutory and procedural arrangements, as defined by Governance Regulations, the Governance Handbook and Academy Articles of Association.



Intended Outcomes/benefits

- Professional presentation of agenda and minutes
- Minutes accentuate governor 'challenge'
- Governors will know more about their statutory role and be better placed to govern effectively

How it works	All settings
A named clerk to work with your Governing Board	✓
Advice and guidance on governance legislation	✓
Monitoring of governor attendance at meetings	✓
Briefing for clerks	✓ (termly)
Pricing	£225 per two-hour meeting. £60 per additional hour or part thereof.

All prices are subject to VAT.

GovernorHub/GovernorHub Knowledge SLA (Annual)

(Formerly The Key for School Governors)

A knowledge bank that provides support when you need it - GovernorHub has joined forces with The Key, and is a widely used online resource both for school leaders and governors.



Intended Outcomes/benefits

- Keeps communication simple and confidential - all with state-of-the-art encryption
- Allows flexible working on a variety of devices through apps and the GovernorHub website
- Access to a database for larger MATs and academy chains, enabling you to manage lists of Governors

How it works	GovernorHub without Clerking SLA	GovernorHub with Clerking SLA	GovernorHub Knowledge without Clerking SLA	GovernorHub Knowledge with Clerking SLA	MAT offer
A noticeboard: post an item and GovernorHub will email the relevant Governors for you	✓	✓	✓	✓	Additional MAT features: each of your Local Governing boards, plus your Trust Board will have a dedicated area, meaning papers, news and resources are only accessible by those members who need to see them.
A document storage area: all your documents are easily searchable and available in one place	✓	✓	✓	✓	
A news feed: helping you keep up to date with national and local news	✓	✓	✓	✓	
A meeting calendar: GovernorHub has a single calendar that you can sync to your various devices, instead of having to manually update	✓	✓	✓	✓	
Membership management tools keep track of your constitution, committees and roles, alongside updating contact details and terms of office	✓	✓	✓	✓	
Get the right information quickly - access more than a thousand practical articles written by a team of governance experts	x	x	✓	✓	
Interactive training courses - help your governors and trustees to feel prepared and able to contribute, whatever their role	x	x	✓	✓	
Know what good compliant policies look like – access to a comprehensive policy bank	x	x	✓	✓	
Pricing	£320	£220 Discounted for schools purchasing our Clerking SLA	£750	£650 Discounted for schools purchasing our Clerking SLA	Please get in touch for a bespoke quote for your Trust.

All prices are subject to VAT.

Governor Support Service SLA (Annual)

Benefit from timely advice and guidance - delivered by an experienced team who can help you navigate governance matters.



Intended Outcomes/benefits

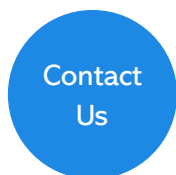
- Ensure effective governance
- Fulfil your legal obligations

How it works	Annual SLA	MAT offer
Access to telephone and email support (Available 08:30am –4:45pm, Monday to Friday. Emails will receive a response within 48 hours)	✓	Please get in touch for a bespoke quote for your Trust.
Advice on fulfilling core functions of governors/directors/trustees	✓	
Advice on constitutional and procedural matters	✓	
Support with conflict resolution, for example how to deal with complaints from parents	✓	
Access to key governance templates	✓	
Access to Governance Digest – a termly newsletter for local Governors	✓ (termly)	
Pricing Liverpool maintained schools receive this service as part of the statutory functions delivered on behalf of Liverpool City Council	£315	

All prices are subject to VAT.

Service offer	Benefits	Pricing
External Review of Governance	<p>Following a national, prescribed model, our review involves a facilitated self-review session resulting in an agreed Governing Board Development Plan.</p> <p>The purpose of the review is to enable the Governing Board to evaluate how effectively it carries out its core functions, to:</p> <ul style="list-style-type: none"> • Set the strategic direction and vision for the school • Hold the school's leadership to account • Ensure financial probity, and to identify areas for development. 	£845
On-site Training	We can deliver training at your school, on a wide range of governance matters, including effective meetings, roles and responsibilities and any of the topics offered in the Governor Training SLA.	£255 per two hour session
On-site Training for Clerks	We also offer on-site training for new and experienced clerks to Governing Boards and committees. This includes taking notes & writing minutes, recording Governor challenge, setting the agenda and the legal framework.	£255 per two hour session
Governor training	A fully evaluated training programme that meets the needs of Governing Boards in the changing landscape	£110 per Governor
Clerking outside of the SLA	Electronic circulation of the agenda and supporting papers. Supply draft minutes within an agreed time-scales.	£255 per meeting £70 per additional hour

All prices are subject to VAT.



Dave Cadwallader | Governance Lead | dave.cadwallader@si.liverpool.gov.uk

Health & Wellbeing Services

Why Use Our Service?

Work with a passionate, experienced and qualified team to improve the development, health and wellbeing of children and young people.

All services are designed to meet the needs of your school, while ensuring you meet statutory obligations, fulfil the National Curriculum and support you in your role in developing the whole child.



Niki Horton leads on physical and nutritional wellbeing, including swimming, educational visits food and nutrition and PE. She is a qualified swimming instructor and trainer assessor with over 30 years experience, she is also a member of the outdoor education advisors panel. She is highly respected and draws on her vast experience and knowledge to support settings with all of their physical and nutritional needs.

Emma Quirk is a qualified swimming teacher with over 10 years experience teaching children to swim. Emma is responsible for the day to day running of the school swimming programme.

Simon Green is a qualified teacher with a passion for food. Simon loves introducing children to new ingredients, tastes and flavours from around the world. Simon delivers practical cooking in the classroom sessions, alongside delivering training to school staff.

Katy Broadfoot holds a bachelor's degree in nutrition and is passionate about all things health and wellbeing. Katy helps guide children towards a healthier future by instilling a lifelong love for wholesome eating and cooking. Katy delivers practical cooking in the classroom sessions, alongside delivering training to school staff.

What we offer:



Practical Cooking in the Classroom
SLA (Annual)



Strengthening Food and Nutrition SLA
(Annual)



Education Visits Service SLA
(Annual)



School Swimming Service SLA
(Annual)



PAYG services - various options



MAT offer - get in touch for a
bespoke quote.

Quality Assurance Oversight
Provided by: Judy Boyce
Health & Wellbeing Manager
judith.boyce@si.liverpool.gov.uk

Practical Cooking in the Classroom SLA

An exciting cooking in the classroom programme, that will instil a love of cooking and food in your children, delivered by dedicated staff with food hygiene and allergen qualifications and the skills to ensure high quality, curriculum-based lessons.



Intended Outcomes/benefits

- Instil a love of cooking
- Promote health and wellbeing through food
- Support the design of your individual school programme
- Provide education on food and nutrition, meeting the needs of the National Curriculum

How it works	Liverpool Based Schools - Two Terms	Liverpool Based Schools - Three Terms	Out of Area Schools - Two Terms	Out of Area Schools - Three Terms
High quality practical cooking sessions planned and delivered based on the needs of your school	✓	✓	✓	✓
Children attend weekly lessons as part of the DT curriculum (cooking and nutrition)	✓	✓	✓	✓
All equipment & resources provided	✓	✓	✓	✓
Develop culinary skills, to educate, inform and to help support children to lead a healthier lifestyle	✓	✓	✓	✓
Meet the requirements of the National Curriculum	✓	✓	✓	✓
Develop a whole school approach to food and nutrition	✓	✓	✓	✓
Pricing *Three lessons per day with a maximum 20 children per lesson For alternative number of sessions or children attending, please contact us for a bespoke quote.	£5,700 for 1 day per week*	£7,990 for 1 day per week*	£6,120 for 1 day per week*	£8,670 for 1 day per week*

All prices are subject to VAT.

Schools agree to:

- Assign a designated contact person for all enquiries and support.
- Provide a suitable room with access to a sink and cooking facilities where possible.
- Ensure a member of school staff remains in the classroom for the duration of the lesson and continue to be responsible for the care and wellbeing of all children.
- The purchasing, ordering, delivery and storage of food and supplies required for the food programme.
- Ensure your food worker is aware in advance of any change to the timetable, INSET and other relevant activities that may affect the sessions.
- Provide allergy and relevant medical and safeguarding information prior to the commencement of the programme and for staff to have awareness and knowledge of these conditions.

Strengthening Food and Nutrition SLA (Annual)

A fantastic opportunity to improve your whole-school approach, ensuring that children receive high quality education and provision for food and nutrition.



Intended Outcomes/benefits

- Provide quality food and nutrition across the whole setting
- Promote health and wellbeing through food
- Support school to achieve its individual goals
- Ensure the quality first teaching in the classroom

How it works	Liverpool based schools	Out of Area Schools
Delivered by a team of experts	✓	✓
CPD for school staff ensuring quality first teaching (twilight sessions)	✓	✓
Regular updates in response to key local and national developments	✓	✓
Training session to develop a whole school food policy	✓	✓
On-site audit of school meal provision	✓	✓
Support and advice through telephone consultation or email	✓	✓
Full day practical cooking in the classroom training (with resource pack included)	✓	✓
Training for new subject leaders	✓	✓
Pricing * Subsidised for the first 12 months	*£550	£750

All prices are subject to VAT.

Service offer	Benefits	Pricing
Taster Days	For children to attend a one off cooking in the classroom session with one of our qualified team. This can be linked to special dates, events or curriculum topics.	Contact us to discuss your bespoke session and costings
Workshops	Providing the opportunity to develop new skills. Sessions could be for parents to gain mealtime inspiration or for children to build confidence with food and social skills.	Starting from £240
CIEH Food hygiene training	We offer Introductory and Foundation Food Safety and Hygiene training for catering staff or staff within your school who handle or serve food regularly i.e. breakfast or after school club staff.	£100 per person Contact us for bespoke whole-school training
School food audits	An audit to determine whether your school meals provision meets the standards set by the School Food Plan. Following the visit, a report will be provided with observations and recommendations as well as ongoing, additional support.	£250
CIEH Allergen Awareness Training	Awareness of allergens will not only help to ensure the safety of those consuming food, but also that government regulations are being adhered to.	£100 per person Contact us for bespoke whole-school training
Bespoke in school CPD	We cater to almost any subject and create cross-curricular links between cookery and other aspects of your curriculum and enrichment for EYFS up to Year 6.	Starting from £240

All prices are subject to VAT.

Educational Visits Service SLA

A package of support for the planning and delivery of safe and effective educational visits.



Intended Outcomes/benefits

- Staff become highly skilled in organising educational visits
- Delivery of effective and safe visits
- Flexibility to support your individual school programme

How it works	Liverpool settings entitled to the universal offer	All other schools	MATs/Groups of schools
Support and advice through telephone consultation or email	✓ (included in the universal offer)	✓	Please get in touch for a bespoke quote for your Trust.
A library of planning tools and risk assessments	✓ (included in the universal offer)	✓	
Access to EVOLVE – a purpose-built system, where visits are submitted	✓ (included in the universal offer)	✓	
Visits are reviewed and feedback is offered via EVOLVE	✓ (included in the universal offer)	✓	
EVOLVE system training	✓ (one place, termly)	✓	
Education Visit Co-ordinator briefing (online)	✓ (one place, termly)	✓	
Education Visit Co-ordinator training (in person)	✓ (one day)	✓	
Ensure all aspects of learning outside the classroom opportunities are planned and carried out safely and effectively for both children and adults taking part.	✓ (included in the universal offer)	✓	
Pricing	*£450	£1,200	

All prices are subject to VAT.

Liverpool schools eligible to the Universal Offer who do not wish to purchase the above SLA will still have access to the services marked as included via the Universal Offer.

Additional training can be purchased on an individual basis - please see PAYG Services overleaf.

PAYG Services

Service offer	Benefits	Pricing
Staff training	On-site training for school staff on the processes and requirements for educational visits. (Can be delivered as part of a school INSET day).	£200
First Aid qualifications	First aid training provides learners with the skills and knowledge to aid casualties in a prompt, safe and effective manner. Delivered centrally throughout the year.	£300 (3 days First Aid) £200 (2 days, Paediatric First Aid) £120 (1 day Emergency Paediatric First Aid) £120 (1 day Emergency First Aid) £160 (2 days Outdoor First Aid)
Moel Famua Competency course	To provide school staff with a certificate of competency to lead groups of school children up Moel Famua.	£150
Basic Navigation Skills and Stove Safety	Provides school staff with the skills and knowledge to support the delivery of Duke of Edinburgh Award, camping trips and field trips.	£150
EVOLVE system training	This course will give an in-depth knowledge of the EVOLVE system including <ul style="list-style-type: none"> • Creating of new staff accounts • Uploading and removing student information • Managing school resources • Producing reports from EVOLVE. 	£90 per session, per term
Education Visit Co-ordinator briefing (online)	Termly briefing session to allow your setting to ensure that they are up to date with information, good practise and school responsibilities in relation to educational visits with different topics covered each term.	£50 per briefing, per term
Education Visit Co-ordinator training (in person)	The course is essential for new to role, Educational Visits Co-ordinator (EVCs), or those EVCs who have not attended training in the last 3 years. This course is designed to teach your setting how to prepare for safe and successful residential trips and adventurous activities, including health & safety and legal requirements.	£160

All prices are subject to VAT.

School Swimming Service SLA (Annual)

Access to one of the most successful services in the country, for the percentage of children leaving primary school who are able to swim. Our qualified swimming teachers deliver a programme that is designed to meet the requirements of the National Curriculum allowing children to achieve their full potential. The school swimming programme offers a one stop shop for all your swimming needs.



Intended Outcomes/benefits

- Meet the needs of the National Curriculum for swimming
- Provide opportunities for children to take part in aquatic competitions
- Quality Assurance of your own on-site pool
- Support the design of your individual school programme to achieve results

How it works	Annual SLA with Transport	Annual SLA without Transport
Children attend weekly lessons at a location close to school	✓	✓
A high-quality programme, focusing on the individual needs of each child to ensure they achieve their full potential	✓	✓
Monitoring progress and attendance	✓	✓
Report on results and provide feedback to school	✓	✓
Swimming co-ordinator briefing (annual)	✓ (one place)	✓ (one place)
Transport arranged for students and staff (outbound and inbound journey)	✓	✗
Pricing	£6.75 per child per session	£5.25 per child per session

All prices are subject to VAT.



Schools will:

- Have a designated member of staff as a contact person
- Provide number of children and year group one term in advance
- Complete electronic template with all class information prior to the first lesson
- Attend briefing at the beginning of the year
- Ensure all adult supervisors remain on the poolside for the duration of the lesson
- Where transport is provided ensure punctuality for both the inbound and outbound journey
- Inform in advance of any sessions unable to attend
- Ensure children not taking part in the lessons remain in school and do not attend the pool



Parents will:

- Provide children with a swimming kit including a swimming hat
- Be confident that children are developing this essential life skill in a safe and encouraging way



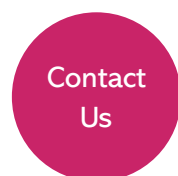
Children will:

- Participate in a growing cohort of 5,000 swimmers who learn this essential life skill each week
- Develop a love of swimming, keeping themselves safe, active and healthy

PAYG Services

Service offer	Benefits	Pricing
1:1 lessons	If school staff are not comfortable supporting a child in the water on a 1:1 basis.	£25 per session. Must be booked at least half a term in advance
Aquatics Competitions	Provides the opportunity for children to showcase the skills that they have learnt and try a new aquatic discipline.	£75 per competition (with the Schools Swimming SLA) £150 per competition (without the Schools Swimming SLA)
School pool audit	Ensure that you meet all of the legal, health & safety and safeguarding requirements.	£400 On-site visit and written report provided

All prices are subject to VAT.



Niki Horton | Physical and Nutritional Wellbeing Officer | nicola.horton@si.liverpool.gov.uk

Primary Curriculum & Assessment

Why Use Our Service?

Our team of expert consultants and trainers will partner with your school on your journey of curriculum improvement and excellence. We provide a wide range of engaging and inspiring online and face-to-face training and consultancy for leaders and teachers.

In addition to our SLAs, we can build an individual and bespoke sequence of consultancy and training to target your specific priorities. From a single staff meeting to a year-long package of support, we will tailor our work to fit your time and budget.








Sue Killen joined SIL after a successful primary teaching and leadership career. She leads the Primary Learning Team, who work alongside schools to support teaching and learning across the whole curriculum.

Working closely with local Headteachers and school leaders, Sue ensures the resources, training and projects we develop meet the needs of schools, networks, MATs and SATs

Quality Assurance Oversight
Provided by: Sue Killen
Primary Curriculum & Assessment
Manager
sue.killen@si.liverpool.gov.uk

What we offer:

-  Leadership Briefings SLA (Annual)
-  Single Subject SLA (Annual)
-  Termly Health Check SLA (Annual)
-  PAYG services - various options
-  MAT/Network Offer

“ I have become much more knowledgeable in my role as a subject leader and what it involves, particularly about monitoring and assessing. I can now break down the key steps I need to take over the year to make the task more manageable and feel like I have developed transferable skills to apply to any other subject I might lead.”
(Subject Leader)

Leadership Briefings SLA

Researched and delivered by a team of expert consultants and trainers, our Leadership Briefing SLA provides updates for Headteachers, Curriculum and Subject Leaders. This SLA runs over the financial year.



Intended Outcomes/benefits

- Keep abreast of local and national priorities and developments whilst supporting leadership of learning
- Build senior leader and subject leader knowledge
- Share ideas, approaches and resources to support leadership roles in school
- Develop and enhance your curriculum offer and outcomes for all

How it works	Individual Schools & Settings	Liverpool Networks	MAT offer
Time-saving updates on national priorities	✓	✓	✓
Access to online briefings and library of recordings	✓	✓	✓
Termly Headteacher Briefing	✓ (one place per session)	✓	✓
Termly Curriculum Leader Briefing	✓ (one place per session)	✓	✓
Termly Subject Leader Briefing English, Mathematics, Phonics, Science, History, Geography, Computing, Art & Design, Design & Technology, PSHE, P.E., MFL	✓ (one place per session)	✓	✓
Pricing *Subsidised rate for Liverpool schools & settings eligible for the Universal Offer	£1,680 *£560	*£5,250 up to 10 schools *£6,300 for 11+ schools	£11,550 (up to 10 schools) £15,000 (11 to 30 schools) £20,000 (over 30 schools)

All prices are subject to VAT.

Single Subject SLA

Offering subject leader support from a member of the Curriculum and Assessment Team over the course of the year. As the principles underpinning this support can be applied across any curriculum, our dedicated team will support you with your school's chosen curriculum.



Intended Outcomes/benefits

- Increased knowledge for Subject Leaders to monitor and assess the subject with confidence
- Support to write and review a subject action plan

How it works	Individual Schools & Settings	MAT offer
Support you with your school's chosen curriculum	✓	Please get in touch for a bespoke quote for your Trust.
Drive improvement and maintain excellence in the curriculum subject of your choice	✓	
Increase knowledge for Subject Leaders to monitor and assess the subject with confidence	✓	
Telephone and e-mail support from a member of the Curriculum and Assessment Team	✓	
Support to write and review a subject action plan	✓	
Full access to SIL's Subject Health Check document	✓	
1:1 support for Subject Leaders, including monitoring and action planning	✓ (three half days)	
CPD (staff meeting) comprising of face-to-face or online training sessions	✓ (three sessions)	
Full access to SIL's Monitoring, Evaluation and Reporting resources	✓	
Pricing	£1,720	

All prices are subject to VAT.

Termly Health Check SLA (Annual)

Providing schools access to in-depth support and guidance from a member of the Curriculum and Assessment Team.



Intended Outcomes/benefits

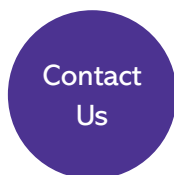
- To ensure a quality curriculum offer that gives the very best provision to all your learners

How it works	Individual Settings	MAT offer
Review and quality assure your curriculum	✓	Please get in touch for a bespoke quote for your Trust.
Access to in-depth support and guidance from a member of the Curriculum and Assessment Team across the year	✓ (one day per term)	
Provide an external sense check on the condition of your curriculum against the national educational landscape	✓	
An audit of the whole curriculum or target one or more subjects or areas of your choice	✓	
Subject specific health check which could include subject leader discussions, learning/environment walk, pupil voice (with books), work scrutiny, teacher voice, next steps and action planning and the capture of key recommendations	✓	
The focus can be bespoke to your school	✓	
Pricing *Subsidised rate for Liverpool settings eligible for the Universal Offer.	£1,440 per year *£1,200 per year	
*Key information will be captured at each Health Check. If a written report is needed, this will incur an additional charge	£400	

All prices are subject to VAT.

Service offer	Benefits	Pricing	MAT offer
Subject or Curriculum Health Check	An example day could include Subject Leader discussions, a learning/environment walk, pupil voice (with books), work scrutiny, teacher voice and next steps and action planning.	£600 per day	Please get in touch for a bespoke quote for your Trust.
Staff meeting/INSET	The focus will be developed in collaboration with individual settings.	£200 per hour £300 twilight £400 per half day	
Online or face to face training	Access a wide range of engaging and valued training. View our training offer here .	Various	
Pre-recorded training	Gain whole school access to a pre-recorded session as part of INSET or staff development.	£100 per recording	
On-site visit	Our visit would be bespoke to your individual request and focused on your priorities.	£600 per day £400 half day	

All prices are subject to VAT.



Sue Killen | Primary Curriculum and Assessment Manager | sue.killen@si.liverpool.gov.uk

Primary Modern Foreign Languages (MFL)

Why Use Our Service?

Our team of native level speaking tutors can deliver an ambitious curriculum, via highly engaging weekly lessons in French or Spanish.

Tutors are supported, trained and monitored by the SIL MFL Manager and Advisory Teachers ensuring a high-quality service. The level of service can be tailored to suit your curriculum time and budget.



Jane Halsall has an extensive background in language teaching and ensures the service embraces current developments in language teaching and remains cutting-edge in its approach to high quality and relevant methodology.

Acting as an ambassador for Primary Languages in Liverpool, Jane and her team attend regional and national events and liaise with national agencies and language learning organisations.

What we offer:



Foreign Language Tutor (FLT) SLA (Annual)



PAYG services - various options



MAT offer - get in touch for a bespoke quote

“ The students in our SEND school really enjoyed and engaged with the MFL sessions and were so keen to engage and participate, including our children with more profound barriers to learning.

I really can't praise our FLT enough! ”

Quality Assurance Oversight
Provided by: Jane Halsall
School Improvement MFL Manager
jane.halsall@si.liverpool.gov.uk

Foreign Language Tutors (FLT) SLA

Provides schools with a highly trained Foreign Language Tutor (FLT) who will deliver weekly French or Spanish sessions in your school.



Intended Outcomes/benefits

- Effective weekly language lessons delivered by native level speakers
- Instil a love of languages whilst providing a firm foundation for future language learning
- Full schemes of work and progression maps provided
- Pupils gain an understanding of the culture of the language being studied and develop authentic pronunciation and accent

How it works	FLTs SLA Annual	MAT offer
Weekly French or Spanish sessions in your school	✓	Please get in touch for a bespoke quote for your Trust.
Choose how much curriculum time suits your timetable and budget	✓	
Interactive lessons follow our Schemes of Work which are based on the DfE Programmes of Study	✓	
Quality assured through lesson observations and monitoring visits with written reports provided	✓	
Advisory Teachers support tutors via regular visits	✓	
Pricing	£5,040 based for 2 hours a week, per year £1,250 per year for each additional hour	

All prices are subject to VAT.



SIL will:

- SIL Provide weekly language lessons via a FLT who has been recruited following the 'safer recruitment policy' and who has had all relevant safe-guarding checks
- Ensure a minimum of 1 piece of written work per half-term unit of work
- Provide at least two written reports per year
- The MFL Manager and Advisory Team will ensure the CPD of the FLT team, quality assure the lessons and act as a point of contact throughout



Schools will:

- Appoint a Subject Lead (SL) on all MFL matters, including policy, assessment and maintaining the profile of MFL in school. SL will provide a timetable and liaise with the FLT
- A member of staff will be present during language lessons and will be responsible for the care and well-being of pupils throughout. They will also support the FLT and engage in the lesson to improve their own knowledge of the MFL curriculum and of language and methodology
- Allow the FLT to attend 3 training days at the start of the autumn term and an additional training day in subsequent terms



Children will:

- Experience interactive and engaging lessons, inspiring both confidence and a love of language learning

PAYG Services

Service offer	Benefits	Pricing
Online termly briefings	Keep abreast of local and national priorities and developments whilst supporting leadership of learning. *Subsidy for Liverpool schools if bought as part of a package of leadership briefings from the Primary Curriculum and Assessment Team.	£50 per briefing
Subject support and CPD	Build senior leader and subject leader knowledge. Share ideas, approaches and resources to support leadership role in school.	£200 per hour £300 twilight £400 per half day £600 per day
Bespoke training	Bespoke MFL training, demonstration of best practice and preparation for inspections.	£300 twilight £400 per half day
Pre-recorded training	A series of pre-recorded CPD is under development during Summer term – details coming soon!	£100 per recording
MFL Resources	Designed to support planning, teaching and learning of Modern Foreign Languages – resources include Schemes of Work and work booklets.	Various, please visit our website for more details
Modern Foreign Languages Quality Mark (MFLQM)	The MFL Quality Mark rewards primary schools which demonstrate excellent practice in key areas and celebrates and rewards the achievements in Foreign Language provision.	£400 for 3 years, with renewal cost of £100 Gold Quality Mark an additional £100

All prices are subject to VAT.



Jane Halsall | School Improvement MFL Manager | jane.halsall@si.liverpool.gov.uk

Safeguarding

Why Use Our Service?

Our Safeguarding team is highly regarded for its dedication to providing timely and effective guidance around critical incidents, alongside ongoing support and training, enabling you to meet your statutory responsibilities in safeguarding children across Merseyside and beyond.

The team collectively has over 50 years education experience and can provide a range of services for schools including tailored whole school safeguarding training, training for Designated Safeguarding Leads (DSLs) and school leaders and full safeguarding audits. The team are committed to supporting schools to work effectively as part of a Multi-Agency team around the child and family and can signpost and advise schools across a wide spectrum of school safeguarding matters.



Nicky Noon has over 20 years' experience working in education and has extensive school pastoral knowledge, having held the role of Designated Safeguarding Lead (DSL).

She has held strategic roles at a local authority level for over 11 years, leading or supporting a number of key projects, including critical incident management, Multi-Agency audits of practice, Operation Encompass, 'Signs of Safety' and child exploitation.

Nicky is a skilled trainer and is accredited with the Safer Recruitment Consortium.

Quality Assurance Oversight
Provided by: Nicola Noon
Schools Safeguarding Manager
safeguarding@si.liverpool.gov.uk

What we offer:



Safeguarding SLA (Annual)



PAYG services - various options



MAT offer - get in touch for a bespoke quote



From the outset of using The Safeguarding SLA the support that Nicky and the team have provided has been invaluable, professional and supportive. We have always received prompt, insightful and clear advice anytime we have contacted the team which has given us confidence in supporting our pupils.

We have also availed ourselves to the audit service which was very thorough, informative and supportively challenging in helping us reflect on our practices and procedures with a clear set of outcomes.

The annual training that we receive is extremely useful in ensuring we remain at the forefront of the most recent safeguarding practice. Having bought into the service for several years now we, without doubt, appreciate and value the cost effective service that is provided.

Headteacher

Safeguarding SLA

Providing key statutory safeguarding training, alongside sound advice and guidance, model policies and practical support to ensure that children are kept safe and schools meet their statutory responsibilities.



Intended Outcomes/benefits

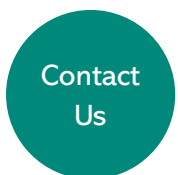
- Children are safe and happy
- Statutory safeguarding training for key staff is up to date
- Leaders and key staff are skilled, confident and knowledgeable
- Leaders have a third party to contact for advice and guidance on safeguarding matters

How it works	Settings eligible for the universal offer	All other settings	MAT/Cluster offer
Practical support that ensures children are kept safe	✓	✓	<p>The Annual SLA with the option of dedicated training sessions delivered specifically to your group of schools.</p> <p>Please get in touch for a bespoke quote for your Trust.</p>
Support and advice in relation to safeguarding concerns or critical incidents through telephone or e-mail consultations, or a visit from a Safeguarding Children Partner	✓	✓	
Access to a regularly updated suite of safeguarding related model policies	✓	✓	
Access to the Schools Safeguarding Handbook providing practical advice, guidance and a range of templates to support effective safeguarding practice and quality assurance activity	✓	✓	
Provision of regular "Safeguarding Matters" newsletters and other e-briefings	✓	✓	
New to the role of Designated Safeguarding Lead or Deputy training	✓ (1 place per year*)	✓ (1 place per year*)	
Refresher training provided for Designated Safeguarding Leads and Deputies	✓ (2 places per year*)	✓ (2 places per year*)	
Annual safeguarding briefing for Headteachers	✓ (1 place per year*)	✓ (1 place per year*)	
Twilight refresher training for Designated Safeguarding Leads during the academic year	✓ (1 place per year*)	✓ (1 place per year*)	
Pricing	£600	£1,000	
*Additional places are available to purchase (£100 per half day / £150 per full day)			

All prices are subject to VAT.

Service offer	Benefits	Pricing
Safeguarding Audit/Review	A full day on-site comprehensive review, including a written report with recommendations and actions, examining how school meets statutory duties set out in Keeping Children Safe in Education. The review can also support schools with their Ofsted preparation.	£850 for schools with an SLA £950 for schools without an SLA
Review of the school's Single Central Record	An on-site review of the school's Single Central Record, examining key Safer Recruitment practices.	£300 for up to 2 hours on-site
On-site training for school staff (e.g. whole staff or safeguarding team)	Bespoke training packages tailored for your school e.g. whole staff safeguarding training (twilight or inset), or new to the role of DSL/DSL Refresher training for safeguarding teams.	£200 per 1 hour £400 per half day £600 per full day
Safer Recruitment Refresher and full Safer Recruitment training for school leaders and governors	Safer Recruitment Consortium training delivered by accredited trainers.	£100 per delegate for half day £200 per delegate for full day
Managing allegations against staff or volunteers training	Training to support school leaders with understanding the allegations process.	£100 per delegate
The Role of the Link Governor for safeguarding	Full day course to enable link governors to understand and fulfil their role.	£150 per delegate
Undertaking safer recruitment checks and maintaining the single central record for Business Managers and Admin Officers	Training to support key business support staff with how to undertake statutory pre employment checks.	£100 per delegate

All prices are subject to VAT.



Nicola Noon | Schools Safeguarding Manager | safeguarding@si.liverpool.gov.uk

Schools' Finance

Why Use Our Service?

The Schools' Finance team have a wealth of experience and knowledge in supporting schools, academies, children centres and nurseries with all aspects of their financial activities.

The team has a detailed knowledge of funding and finance systems including ESS, Access and Bromcom with the skills to tailor a visit to meet the needs of each establishment.

Support and improving financial management within education, the team produce realistic and sustainable medium-term financial plans.



Michelle Jukes has over 30 years of experience and knowledge of working in education finance supporting and advising Headteachers, Business Managers and Governors.

Michelle strives for excellence in financial management and providing a service which is cost effective, affordable and sustainable.

What we offer:



Schools' Finance SLA (Annual)



Nursery SLA (Annual)



MAT offer/Out of Area/Network



PAYG services - various options

Quality Assurance Oversight
Provided by: Michelle Jukes
Schools' Finance Manager
michelle.jukes@si.liverpool.gov.uk

Schools' Finance SLA

Financial services bespoke to your needs - enabling leaders to deliver the best possible education aligning resources to school priorities. Schools can focus their visits against bespoke needs which will be agreed upon SLA commencement.



Intended Outcomes/benefits

- Timely and reliable budget preparation and forecasting to align with governors' meetings and strategic decision making
- Assist leaders to ensure efficient and effective use of staff and resources
- Quality Assurance – clarity on current and future financial standing
- Confidence that system checks and support are in place to provide an up to date forecasting position

How it works	Liverpool Maintained Schools	Other Schools	MAT/Network Offer
Cost effective, affordable and sustainable financial planning	✓	✓	Please get in touch for a bespoke quote for your Trust.
Financial compliance and assurance	✓	✓	
Plans meet strategic educational objectives	✓	✓	
Up to 6 visits a year to support excellence in Financial Management	✓	✓	
Budgeting (tool, planning, reporting, monitoring)	✓	✓	
Daily System Support and Advice	✓	x	
Monthly and Year End Returns	✓	x	
Funding Validation	✓	✓	
Income Verification	✓	✓	
Payroll Verification	✓	x	
System Checks & Notes	✓	x	
Year End Support and Close-down	✓	✓	
Pricing	£5,070 (using Chequemate) £5,670 (not using Chequemate)	£3,150	

All prices are subject to VAT.

Nurseries SLA

Enables leaders to deliver the best possible education with sustainable outcomes for our youngest children. Nurseries can focus their visits against bespoke needs which will be agreed upon SLA commencement.



Intended Outcomes/benefits

- Timely and reliable budget preparation and forecasting to align with governors' meetings and strategic decision making
- Assist leaders to ensure efficient and effective use of staff and resources
- Quality Assurance – Clarity on current and future financial standing
- Confidence that system checks and support are in place to provide up to date forecasting position

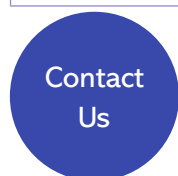
How it works	Liverpool Nursery/Extended Provision	Other Nursery/Extended Provision	System Support only	Budget Monitoring Support only	Children Centre System Support	MAT/Network Offer
Cost effective, affordable and sustainable financial planning	✓	✓	x	✓	x	Please get in touch for a bespoke quote for your Trust.
Assurance that finance systems are up to date	✓	x	✓	x	x	
Meet statutory reporting requirements	✓	✓	x	✓	x	
Financial compliance and assurance	✓	✓	x	✓	x	
Detailed Business and Scenario Planning	✓	✓	x	✓	x	
Up to 6 visits a year	✓	✓	x	✓	x	
Business Planning, Toolkit & Templates	✓	✓	x	✓	x	
Daily System Support and Advice	✓	x	✓	x	✓	
Monthly Returns	✓	x	✓	x	✓	
Income Reconciliation of Funding Streams	✓	✓	x	✓	x	
Payroll Verification	✓	x	x	✓	x	
System Checks	✓	✓	✓	x	x	
System Notes	✓	x	✓	x	✓	
Advice on Marketing Strategies and Parental Contracts	✓	✓	x	✓	x	
Pricing	£5,460	£3,400	£3,320	£3,400	£3,320	

All prices are subject to VAT.

PAYG Services

Service offer	Benefits	Pricing	MAT offer
Financial Benchmarking	Allows your school to identify differences compared with other schools, improve overall efficiency, reduce costs and identify possible saving strategies.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	Please get in touch for a bespoke quote for your Trust.
Financial Planning and Recovery	Helps to determine strategic ways to save money, identify cost savings and prioritise spending and enable recovery over a fixed period.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	
Cash flow Forecasts	Provides a plan of expenditure over time and helps identify possible future cash-flow issues.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	
SFVS	Support completing the SFVS return - schools self-assessment to ensure that you meet the basic standards necessary to achieve a good level of financial health.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	
ICFP	Work with schools to complete the ICFP. This enables schools to plan the best curriculum for pupils with the funding available.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	
On-site system support	Support for settings where there are short-term staff shortages – including ordering, invoicing, managing income or bank reconciliation.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	
Review structure/implement new structure	Help to identify old cost centre structures and delete unused cost centres and/or ledger links.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	
On-Site system training for new staff	Provide on-site training for new or existing staff to use the financial management system in school.	£475 per day with SLA	
New Finance Database (ESS)	Provide a new ESS database using CFR headings.	£685	
Nursery Room Register	Nursery room register enables nurseries to calculate their FTE for use with the Business Plan and forecast income.	£420	
Nursery Fees Template	Nursery fees template enables the calculation of weekly fees for each child and the ability to monitor fees due to fees paid.	£575	
Nursery Business Planning Toolkit	Business planning tool enables the setting to produce a 5-year business plan.	£265	
Intensive Support/Additional Visit	Additional visits tailored to your needs.	£475 per day with SLA £250 per half day with SLA £630 per day, without SLA	

All prices are subject to VAT.



Michelle Jukes | Schools' Finance Manager | michelle.jukes@si.liverpool.gov.uk

Schools' HR Team SLA

Why Use Our Service?

A dedicated fully CIPD qualified and experienced HR Business Partner will work closely with you through the steps of any HR process in accordance with employment law, policy and procedure, best practice and relevant terms and conditions of service.

Striving to fully understand your requirements and ideal results, your HR Business Partner acts as a critical friend to provide creative solutions which best fit the individual needs of your school, staff and pupils.

We work closely with our employment law solicitor, wider SIL colleagues, advisers from the Local Government Association and representatives from trade unions and professional associations.

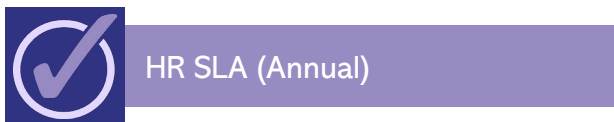


Clare Oldham is a fully CIPD qualified Human Resources Manager with over 20 years experience working in HR.

Having worked across the private, third and public sector, she has dedicated the last 14 years of her career to supporting schools.

Clare works side-by-side with school leaders and governors and ensures her team remain fully updated on employment law and DfE HR matters, so they can provide the best possible advice and support on a vast array of HR issues.

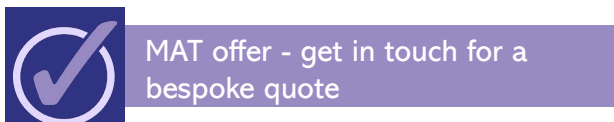
What we offer:



HR SLA (Annual)



PAYG services - various options



MAT offer - get in touch for a bespoke quote

“ I have been incredibly impressed with the quality of support that our school has received.

Our HR Business Partner has helped our school navigate some very challenging and emotional cases in recent times and done so with expertise and empathy.

I couldn't be happier with the service provided and this is echoed by other members of my SLT. ”

Headteacher

Quality Assurance Oversight
Provided by: Clare Oldham
Schools' HR Manager
clare.oldham@si.liverpool.gov.uk

HR SLA

HR support packages delivered by a dedicated and experienced team consisting of HR Manager, five HR Business Partners and two Assistant HR Business Partners, underpinned by the full support of employment law solicitors.



Intended Outcomes/benefits

- Reduced risk of employment tribunal claims
- Expert education HR advice supported by an employment lawyer
- Help raise standards and the quality of teaching and learning
- Compliance with employment law and terms & conditions of service for teaching and support staff

How it works	HR SLA *Annual	HR SLA MAT offer *Annual	Intensive, on-site support offer for Schools & MATS Annual, Termly or ½ Termly	HR Critical Friend Support for MATs Annual
A dedicated HR professional, working each week on-site and integrated with your team, providing objective and direct insight and support. Benefit from your own School HR Manager without costly recruitment to a specialist, stand-alone role	X	X	✓	X
Support from a dedicated HR Business Partner with a thorough understanding of educational issues and terms of employment	✓	✓ One point of contact dedicated to providing support to the whole MAT	✓	✓
In person advice, support and guidance whenever required	✓	✓	✓	X
Impartial telephone and virtual advice and support	✓	✓	✓	✓
Access to a suite of HR policies	✓	✓	✓	X
Trade Union and Professional Association consultation and negotiation on school matters	✓	✓	✓	X
Employee Relations support, including all procedural aspects of managing and investigating conduct, performance, capability, grievances and whistle-blowing	✓	✓	✓	X
Provision of advisory and consultative support on staffing reviews, including redundancy and relevant early retirement	✓	✓	✓	X
Representation at multi-agency/strategy meetings on safeguarding issues relating to allegations against staff	✓	✓	✓	X
HR professional support at all meetings including formal sickness absence and investigation meetings	✓	✓	✓	X
The drafting of non-standard correspondence	✓	✓	✓	X
Access to example templates for general HR communications	✓	✓	✓	X
Pricing *The service offered under the HR SLA is uncapped ¹ , meaning schools receive unlimited HR support, available in person, virtually, or via telephone. ¹ Where the level of HR support requested by a school exceeds normal, reasonable levels, we reserve the right to apply additional fees. Discussions would always take place prior to any additional fees being charged.	£55 per employee	£7,000 + £26 per employee For MATs employing more than 275 members of staff	£550 per day for ½ term (minimum one day per week for 6 weeks) £500 per day for one term (minimum one day per week for 12 weeks) £450 per day for three terms (minimum one day per week for 38 weeks) per day	£1,575 for up to 21 hours support per year. [Supplementary on-site visits charged at the reduced rate of £250 per ½ day and £500 per day.] For MATs employing more than 275 members of staff

All prices are subject to VAT.

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Service offer	Benefits	Pricing
Independent Investigation Service	<p>We offer a specialist, independent HR investigation service which includes: :</p> <ul style="list-style-type: none"> • Consultation to understand the background to the case, the remit of the investigation and the parties involved • Evidence gathered to establish the facts. This may include documented interviews with all parties involved • A written report upon completion, outlining the allegations and chronology of events, summarising the evidence and setting out key findings. If required, the investigator will also attend any Governor hearing to present the findings. <p>This is best for schools looking to save Senior Leadership time and reduce the risk of internal conflict.</p>	<p>£485 per full day for schools who purchase the SLA.</p> <p>£630 for all other schools</p>
Contract Preparation Service	<ul style="list-style-type: none"> • Once provided with the relevant details, our experts can formulate and quality assure statements of particulars ready for sharing with staff • This is best for Schools needing to streamline the preparation of statements of particulars for staff • From day 1 of starting employment, every member of staff is entitled to a written statement of particulars, setting out the basic contract terms between employer and employee • This can be done singularly at the point of recruitment or as part of a fuller school or departmental review. 	<p>£30 per contract</p>
Mediation Service	<p>We offer a fully ACAS accredited mediation service undertaken by HR professionals. The key benefits are:</p> <ul style="list-style-type: none"> • A safe and confidential space for participants to find resolutions to workplace conflict issues • Most mediations take just one to two days and can be set up very quickly • Cost saving when compared to failing to mediate – which includes manager’s time, sickness and absence costs, the cost of potential individual and/or team under-performance and time spent on formal procedures. <p>This is best for schools looking for an informal and speedy solution to workplace conflict. Research has shown that mediation is the most effective approach.</p>	<p>£485 per full day for schools who purchase the SLA.</p> <p>£630 for all other schools</p>
Supporting School Recruitment	<p>We offer an experienced HR professional to guide the school through the process and decision making who will work with you to devise appropriate selection and assessment tools. The key benefits include:</p> <ul style="list-style-type: none"> • Guidance throughout the whole process, from developing an advert to job offer • Applying relevant employment legislation and HR best practice to the recruitment process • An additional and objective perspective throughout the process. <p>This is best for schools who want a HR professional to be part of any recruitment process, to bring an external and expert perspective.</p>	<p>£485 per full day with SLA</p> <p>£630 without SLA</p>
Pay Audit	<p>We offer a full audit of individual staff pay and hours worked, including the application of term time only calculations. The key benefits are:</p> <ul style="list-style-type: none"> • As school budgets become ever tighter, pay audits can help schools identify and address any overpayments being made to staff • Reduces the need for extensive staffing reviews • Eliminates potential equal pay claims • Ensures staff are paid correctly for hours worked. <p>This is best for schools who require a thorough review of individual staff pay to ensure everyone is paid fairly and accurately for hours worked.</p>	<p>£485 per full day for schools who purchase the SLA.</p> <p>£630 for all other schools</p>
Conversion to Academy (TUPE out support) [For MATs purchasing the Annual HR SLA – TUPE in support is included.]	<p>We offer support with preparation for and TUPE consultation where the school transfers to Academy status or in to a MAT. The key benefits include:</p> <ul style="list-style-type: none"> • Advice on preparing individual employee due diligence information • Support with TUPE consultation with staff, including attendance at any 1-1 meetings • This support is included within the normal SLA price if, following transfer, the Academy purchases the Schools’ HR SLA for the following 12-month period. <p>This is best for schools transferring to Academy status or joining a Multi Academy Trust MAT).</p>	<p>£485 per full day for schools who purchase the SLA.</p> <p>£630 for all other schools</p>
Ad-hoc HR Support	<p>HR support for Trusts and Schools managing specific projects or looking for full support with isolated HR matters. HR expertise for:</p> <ul style="list-style-type: none"> • School Conversion and on-boarding support, including support with TUPE IN process and HR due diligence review • Support for school governors or trustees at HR Hearings and Appeals • Staffing reviews and restructures • Policy Review/Harmonisation • Attendance at Trust JCNC meetings in an advisory capacity • All HR related issues considered. 	<p>For MATs purchasing the Critical Friend package £500 per day</p> <p>Otherwise, £630 per day</p>

All prices are subject to VAT.



Clare Oldham | Schools’ HR Manager | clare.oldham@si.liverpool.gov.uk

SEND & Inclusive Learning

Why Use Our Service?

Our SEND team has extensive experience working as SENDCOs, specialist advisory teachers and senior leaders and are at the heart of transformational change.

What we offer:



Tiered SLA (Annual)



PAYG services - various options



MAT offer - get in touch for a bespoke quote

““ Our SEND review has helped us address some strategic issues at school. It is a process I would adopt again in the future in terms of reviewing our provision and planning ahead.””

(Liverpool Headteacher)

SE ND

Yvonne Sutton is passionate about inclusion and promoting positive outcomes for all children.

Yvonne holds a Masters in AEP, a PG Cert in Dyslexia, the National Award for SEN Coordination and NPQH.

Yvonne has supported staff across education, health and social care in a number of LAs and has presented training on a national level for nasen.

Quality Assurance Oversight
Provided by: Yvonne Sutton
SEND & Inclusive Learning Manager
yvonne.sutton@si.liverpool.gov.uk

SEND & Inclusive Learning SLA

Positively impact on outcomes for all children & young people in your setting



Intended Outcomes/benefits

- Access up-to-date guidance and best practice
- Work with practitioners who use timely and relevant research to inform their practice
- Networking opportunities with regional colleagues

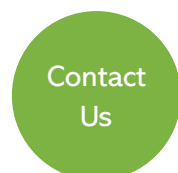
How it works	Tier one Annual	Tier two Annual	Tier three Annual	Tier four Annual	MAT offer
Support and advice through telephone/e-mail consultation	✓	✓	✓	✓	Please get in touch for a bespoke quote for your Trust.
Access to key model policies, resources and guidance to promote inclusion and best practice	✓	✓	✓	✓	
Receive e-briefings in response to key local and national developments in SEND practice	x	✓	✓	✓	
Access to SEND Briefings for SENDCOS & school leaders (Autumn and Spring)	x	✓ (one place)	✓ (one place)	✓ (two places)	
Training for New to the role of SENDCO training	x	✓ (one place)	✓ (one place)	✓ (one place)	
Local Transition Event (Year 6 to Year 7)	x	✓ (two places)	✓ (two places)	✓ (two places)	
Access to pre-recorded training sessions. These can be used for whole school, group or individual training	x	x	✓ (two recordings)	✓ (four recordings)	
On-site visit (focus to be identified by setting)	x	x	✓ (one half day)	✓ (two half days)	
Pricing	£380	£980	£1,236	£1,484	
*Subsidised rate for Liverpool schools & settings eligible for the Universal Offer	*£0	*£880	*£1,056	*£1,270	

All prices are subject to VAT.

PAYG Services

Service offer	Benefits	Pricing	MAT Offer
SEND Health Check	The implementation of the graduated approach to gain a greater understanding of the impact on outcomes, the strengths and areas for development in your setting.	£600 per day, per SIL officer	Please get in touch for a bespoke quote for your Trust.
Staff meeting/INSET	The focus will be developed in collaboration with individual settings. Popular sessions have included: PIVATS, Role and responsibilities, SEND support planning,, the inclusive classroom and scaffolding.	£200 per hour £300 twilight £400 per half day	
Online or face to face training	Access a wide range of engaging and valued training – including the nationally recognised Preparation for HLTA status, Teaching, learning and assessment for children with SEND, High Quality Teaching, Dyslexia Friendly Strategies, Nurture Curriculum and Boxall Assessment. View our training here .	Various - Please get in touch for a bespoke quote	
Pre-recorded training	Gain whole school access to a pre-recorded session as part of INSET or staff development. Previous topics have included Access Arrangements and 'Inclusion in practice' – putting the needs of children first.	£100 per recording	
Recruitment of staff	Receive invaluable support with the recruitment of your SENDCO/Inclusion Manager and support staff – including planning for the post and preparation for interviews and tasks.	£600 per day, per officer	
On-site visit	The visit could include a review of your SEND practice – including Leadership and Management of SEND or deployment of support staff.	£600 per day £400 half day	

All prices are subject to VAT.



Yvonne Sutton | SEND & Inclusive Learning Manager | yvonne.sutton@si.liverpool.gov.uk

SIL SLA Terms and Conditions

Payment

- BY BACS
- If you are making a BACS payment, our sort code is 20-51-01 and our bank account number is 10837873
 - Please use your Invoice Reference as your reference and email your remittance advice to sil@si.liverpool.gov.uk quoting your invoice number.
- BY POST
- Payment by post should be addressed to:
School Improvement Liverpool
Toxteth Annexe Conference Centre
Aigburth Road
Liverpool
L17 7BN
 - Please make cheques payable to School Improvement Liverpool and crossed "A/C Payee"; cheques should not be made payable to individual officers
 - Please write your Invoice Reference on the back of your cheque
 - Bank notes and cash should not be sent through the post. A receipt will not be issued for a cheque payment unless specifically requested and accompanied by a stamped addressed envelope

Please ensure that payment is made in sufficient time for receipt by School Improvement Liverpool Limited by the due date (the due date is 30 days from the invoice date).

Difficulties in making payment

While we want to help our customers, we will exercise our statutory right to claim interest and compensation for debt recovery costs under the late payment legislation if we are not paid according to agreed payment terms. Please note that payments for School Improvement Liverpool Limited should not be sent to or paid to Liverpool City Council.

Definition of Services

The validity period of these agreements covers the financial year 01 April 2024 to 31 March 2025. All aspects of the services are available between normal working hours 08:30 to 16:45 and at other times; by negotiation with Schools, (such as evenings). The School Improvement Liverpool Limited Business Support Office provides telephone support between 08:30 and 16:45 (16:15 pm on Friday). Prices for on-site training are based on one school. Bespoke quotations for the delivery of on-site training for clusters of schools are available on request. Please note, any 'hours' or 'days' purchased as part of the SLA include preparation and travel time. For example; if 3 hours are purchased, this will not mean the member of staff will be in the school for the full 3 hours.

Service Quality

School Improvement Liverpool Limited aims to provide a high quality service at all times. This is supported through continuous professional development of all staff, including a thorough recruitment process, a personalised induction programme to include a mentor and shadowing, performance management and regular progress meetings with teams and/or individual staff. Furthermore, feedback is given to all staff through a programme of regular appraisal. Feedback is always sought from schools about the quality of service delivery.

Performance Standards

The Service Managers for each team have the responsibility for ensuring that all Service Level Agreement activities are clearly planned, effectively implemented and fully evaluated and will work to ensure that the services offered are well matched to schools' needs.

Quality Assurance & Monitoring

Our services will be monitored using a range of mechanisms:

- Internal quality assurance systems including bi-annual Challenge Boards, work shadowing, monitoring of reports and post-visit evaluations
- Training evaluation forms
- Feedback from customers or their representative groups such as Headteacher Associations
- Analysis of complaints
- Individual appraisals

Cancellation

Without prejudice to any other right or remedy it may possess, the customer may immediately terminate this agreement without cause by written notice to School Improvement Liverpool Limited. In the event of termination, the Customer shall be liable to pay School Improvement Liverpool Limited the following:

- In the event of termination on or before 31st March 2024, 0% of the charges
- In the event of termination on or before 31st July 2024, 50% of the charges
- In the event of termination after 31st July 2024, 100% of the charges

Security

School Improvement Liverpool Limited will comply with any school health and safety rules and daily routines. All information received will be treated as confidential between the school and School Improvement Liverpool Limited. If, for any reason, a member of School Improvement Liverpool Limited would like to share information with a third party then permission will be sought from the school. Any printed documentation used elsewhere will be acknowledged if permission to share it has been granted by the school. The service operates within the Freedom of Information and Data Protection Acts.

Complaints

If you are not happy with any aspect of the services you buy please contact the relevant Service Manager of School Improvement Liverpool Limited. In the event of continued dissatisfaction, procedures exist by which a School may pursue a concern until an appropriate resolution is secured.

Schools' HR

Schools take full responsibility for the arrangement of interviews and hearings. Reasonable notice is required to ensure members of the Schools' HR team can attend formal meetings and hearings. Attendance at ad-hoc meetings is accommodated by mutual agreement. All Schools are required to ensure that they adhere to the employment policies and procedures adopted by their Governors; and, where advice is sought, that they provide full information to the designated Adviser before advice is given, and thereafter as circumstances require. Where the dismissal of staff is involved, Governors are reminded of the requirement to follow a fair procedure. In occupational health cases, schools will meet the additional costs of any medical examinations, reports from the employee's General Practitioner/ Medical Specialist or authorised independent occupational counselling sessions. For GDPR purposes schools should have a Fair Processing or Privacy Notice in place covering the use of/sharing of staff data (including sensitive staff data) for legitimate employment purposes.

Where schools seek direct legal advice on any matter outside this offer (for example actual and/or potential Employment Tribunal Claims), separate contractual arrangements will be required. In order for the best possible level of service under this agreement, all establishments must adhere to the timescales and protocols as per relevant policies and procedures.



We also offer..

SIL Staffing Solutions

(Formerly SIL Supply)



Our in-house recruitment and supply agency shares SIL's vision and values; supporting settings to improve and provide the best education to young people. We have a vested interest in helping settings attract and retain great staff and we offer an outstanding and professional service assisting settings with staffing needs.

Focussed solely on education roles and working in close collaboration with our school improvement colleagues, we can build strong relationships with our clients to fully understand their context and staffing needs.

We provide a professional and ethical supply and recruitment service to schools and education settings. Fully accredited with and audited by the Recruitment and Employment Confederation (REC), you can be assured of the highest standards in both our procedures and customer service.

Our Services in a Nutshell

We support our schools and settings by providing day to day, short and long term supply cover. We also offer assistance with recruitment to permanent roles. Predominately working with teachers, learning support staff and business support the agency covers all school roles.

SIL's agency gives schools and education settings access to a pool of highly talented and passionate educational staff, and we would like to invite you to try our services.

Why choose us?

- ✓ An affordable and reliable service to fill day to day, short-term and long-term gaps in school staffing.
- ✓ All education roles catered for from support staff, ECTs, teachers with varied years of experience to leadership and specialist roles.
- ✓ Fully compliant with Agency Worker Regulations
- ✓ Quick access to our reliable, flexible, and passionate staff
- ✓ Peace of mind - all our candidates have been fully vetted and hold enhanced DBS certificates
- ✓ Removes the stress of recruitment.
- ✓ Schools benefit from being able to 'trial' candidates for posts before making recruitment decisions
- ✓ A personal & professional approach in matching your needs

Contact us

For more information on how our team can support your staffing needs, please contact us at:

SIL Staffing Solutions | supply@si.liverpool.gov.uk

0151 351 1464 | www.schoolimprovementliverpool.co.uk/supply

M: 07793 264 530 - Chrissy Mcleod

07841 728 251 - Emma Foden

Find us at Toxteth Annexe Aigburth Road Liverpool. L17 7BN.

We can help you save time and money, get organised and keep you on track. Offering a personal and efficient service we help you stay compliant with DBS checks requirements and our job vacancy website is the go to website for school vacancies in the area.

Vacancy Advertisements

As the '[go to](#)' website for education vacancies, we welcome 45,000 job hunters each month. We offer a 'one stop' online service, and 48 hour turnaround to extend your reach and help you find local talent.

- Single Advert £75
- Silver Package £300 for 5 adverts throughout the year
- Gold Package £525 for 10 adverts throughout the year
- MAT Package £750 for 15 adverts throughout the year.

School Recruitment DBS Checks

A tailored, personal and efficient service to help you stay compliant.

As a local provider we are on hand to deal face to face with any queries your candidates or yourselves may have.

- Standard Check £18 + £15 admin fee
 - Basic Check £18 + £15 admin fee
 - Enhanced Check £38 + £15 admin fee
 - Volunteer Check (Free) + £15 admin fee
- *VAT is applicable to admin fee only*



Contact us

For further information and prices, please contact

Angela Westby - angela.westby@si.liverpool.gov.uk

Business Support Manager | 0151 351 0132 | 07894785215

www.schoolimprovementliverpool.co.uk/toxtethannexe

Find us at Toxteth Annexe Aigburth Road Liverpool. L17 7BN.

Build on your existing skills and knowledge

Accredited training and qualifications offered include:

- First Aid Training
- Emotional Health and Wellbeing Award
- Advanced Designated Mental Health Lead
- CIEH Food Safety & Allergen Training
- Preparation for HLTA
- National Award for SEN Coordination (PG Cert SENCo)
- Early Years SENDCo Award - 'Train-the-Trainer'

www.schoolimprovementliverpool.co.uk/Products-Qualifications

Develop, evidence and celebrate good practice

Our Quality Marks and Awards provide a framework for self-evaluation and continuous improvement – recognising your provision, practice and performance.

Assessment is undertaken by trained and endorsed assessors who are able to support you on your journey to accreditation.

Strengthen your self-evaluation and involve your families in developing children and young people's skills.

[Liverpool Health & Wellbeing Award](#) | [Modern Foreign Languages Quality Mark \(MFLQM\)](#) | [Reading Quality Mark \(RQM\)](#) | [Writing Quality Mark \(WQM\)](#) | [Inclusion Charter Mark \(ICM\)](#) | [School of Sanctuary \(SoS\) Charter](#) | [Attendance Quality Mark](#)

Training, CPD, Consultancy & INSET

Our experienced and knowledgeable teams offer hundreds of face to face, online and pre-recorded training sessions and CPD opportunities every year.

All are bookable online at
www.schoolimprovementliverpool.co.uk/training.

Search by category, phase, keyword or date and follow the on-screen instructions to book your place.

If you are a new user, please register first at:
www.schoolimprovementliverpool.co.uk/login

School support to meet your individual needs, looking at bespoke packages that cater to your school/network requirements. We can deliver to just to your school, or we can offer our services on a cluster or network basis.

- In school support through consultancy or INSET is tailored to your individual setting.
- Sessions could include developing sustainable subject leadership, undertaking a subject review or engaging in a health check of your provision.

Please get in touch with marketing@si.liverpool.gov.uk to discuss your requirements and we can see how we can help.



SIL Publications & Resources

Designed to support planning, teaching and learning you can order copies of our publications by emailing: marketing@si.liverpool.gov.uk

Designed to support planning, teaching and learning and curriculum development.

New for 2024! - Primary Maths: Planning for Deep Learning!

Our resources support Assessment, MFL, Maths, Phonics, Spelling Reading and more... View them [here](#)

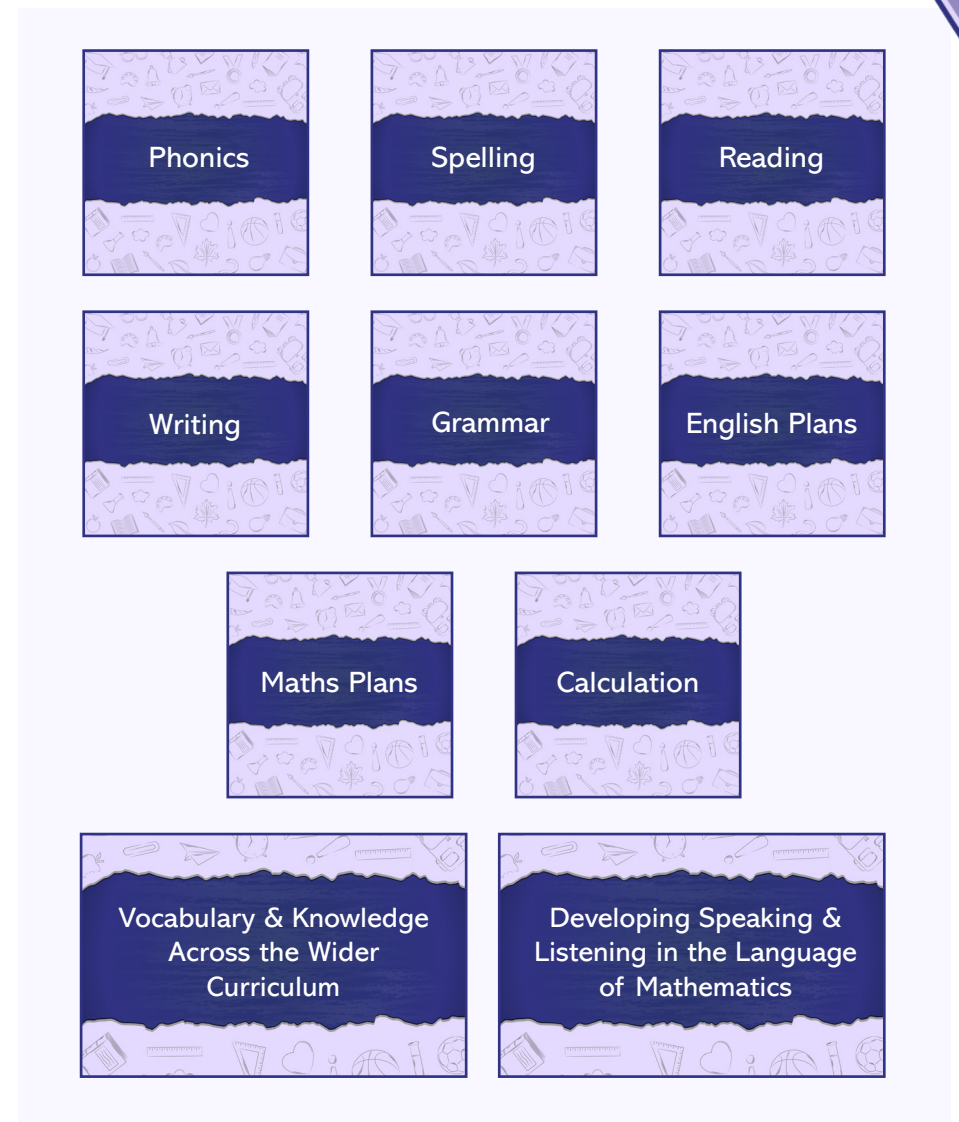
Order copies by emailing: marketing@si.liverpool.gov.uk

All are provided as digital resources but can be ordered as hard copies upon request.

Our website also hosts a [document library](#) - search by keyword or category to find the documents right for you.

Many documents and resources are only available through particular subscriptions or SLA agreements.

Please sign in to gain access. If you are unable to view a document, please get in touch and we can review your access.





Join the Conversation!

Did you know we're on different social media platforms?

Choose the right channel for you – and stay connected with news, updates and CPD opportunities.

Remember to tag us in your posts too, as we love to see what's happening in settings around the region and beyond!

You can also follow individual teams accounts, where they share expertise, engaging content and good practice from their field.

Follow
Our
Teams



@SILPrimary



@sil_eyfs



@SILsafeguarding



@SIL_SEND



@SIL_Attendance



@MflSiI



@SIL_schoolfood



@SIL_edvisits



@SIL_Swimming



[SchoollImprovementLiverpool](https://www.facebook.com/SchoollImprovementLiverpool)



[@SI_Liverpool](https://twitter.com/SI_Liverpool)



[si_liverpool](https://www.instagram.com/si_liverpool)



[@school-improvement-liverpool](https://www.linkedin.com/company/school-improvement-liverpool)



Do you need an off-site meeting or training space?

Toxteth Annexe Conference Centre is close to Sefton Park, and only 10 minutes from Liverpool City Centre, Toxteth Annexe is a character building, dating from the 1900s. Originally built as a local school, the building continues to have strong links with the education, the local community and wider business world.

The centre is open for bookings throughout the year, offering various spaces to accommodate all needs, from small, personal meetings to rooms which accommodate up to 120 guests. We offer an excellent range of facilities, combined with competitive prices and fantastic customer care to ensure your event is professionally managed and your time spent with us is a rewarding and enjoyable experience.

As part of SIL, we offer a friendly and responsive service, meeting the needs of our customers - all underpinned by our company values of Collaborative with Purpose, Knowledge and Integrity.

We offer spacious rooms with lots of natural light, contemporary styled furniture, fully equipped with AV presentation equipment including ceiling mounted LCD projection, laptops and microphones. Our video conferencing 'meeting OWL'* is also available to facilitate hybrid events.

***This includes 360° camera, mic and speakers.**

What do our facilities offer our visitors

- ✓ Bespoke event planning services
- ✓ ICT equipment fully included in room hire costs
- ✓ Competitive prices – room hire from just £15 per hour
- ✓ A choice of accommodation (from 1:1 confidential interviews to a conference for 120)
- ✓ Fully equipped facilities, with a choice of layouts

Why choose us?

- ✓ Convenient location and great transport links
- ✓ Free on-site car park
- ✓ Fully DDA compliant amenities
- ✓ Catering options to suit any budget or dietary requirements
- ✓ Extended opening on request
- ✓ Free Wi-Fi
- ✓ Convenient location

Contact us

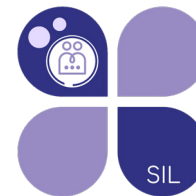
For further information and prices, or to book your rooms, please contact Deborah McMahon - debbie.mcmahon@si.liverpool.gov.uk or

toxtethannexe.bookings@si.liverpool.gov.uk

0151 351 1465 | www.schoolimprovementliverpool.co.uk/toxtethannexe

Find us at Toxteth Annexe Aigburth Road Liverpool. L17 7BN.

Download our updated [Toxteth Annexe Conference Centre Brochure](#) for full details, including room layouts and pricing.



School Improvement Liverpool

0151 233 3901 | sil@si.liverpool.gov.uk

www.schoolimprovementliverpool.co.uk

Toxteth Annexe, Aigburth Road, Liverpool, L17 7BN